



CERTIFIED COURSE

This course is delivered in association with IQCS Certification Sdn Bhd a CQI and IRCA Approved Training Partner

# JUL-DEC 2024

# PUBLIC TRAINING CALENDAR



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**Public Training Calendar 2024 (Jul-Dec)**

ISO 9001 Quality Management System (QMS)								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
QMS01	Understanding & Implementing ISO 9001 Quality Management System	2		5-6			19-20	11-12
QMS02	Risk Based Approach ISO 9001:2015 Internal Auditor Training.	2	17-18			22-23		
QMS03	Effective Documented Information & Record Management <b>(MBOT 5 CPD)</b>	1		7			21	16-17
QMS04	ISO 9001 QMS Successor Quick Start Course	3			9-11			
ISO 14001 Environmental Management System EiMAS - Continuous Professional Development Programs								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
ESG01	Introduction & Implementing of Environment, Social, Governance (ESG)	2	8		12		25	
EMS01	Understanding & Implementing ISO 14001 Environmental Management System <b>(MBOT 12 CPD)</b>	2		12-13			4-5	
EMS02	Risk Based Approach ISO 14001 Internal Auditor Training <b>(MBOT 12 CPD)</b>	2			18-19			5-6
EMS03	Risk Based Environmental Aspects & Impacts Assessment <b>(MBOT 12 CPD)</b>	2				24-25		
EMS04	Environmental Business Risk & Opportunity <b>(MBOT 12 CPD)</b>	2		21-22				19-20
EMS05	Environmental Management System (EMS) Context of the Organization & Associated Risks & Opportunities <b>(MBOT 12 CPD)</b>	1	10-11				13-14	
EMS06	Malaysia Environmental Law <b>(MBOT 12 CPD)</b>	1			24			
EMS-SW1	Life Cycle Perspective & Its Application on Scheduled Waste Management <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2	2-3				6-7	
EMS-SW2	Environmental Hazards & Pollution Prevention of Chemicals <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2		12-13				3-4
EMS-SW3	Effective Environmental Communication & Control on Scheduled Waste Management <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2	22-23			14-15		
EMS-SW4	The Essential Techniques to Reduce & Manage Scheduled Waste Management <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2			23-24 (PG)			
EMS-SW5	<b>Innovations in Schedule Waste Treatment and Disposal &amp; Trends in E-Waste Management (Eimas-CPD) *NEW Topic!</b>	2			3-4			16-17
EMS-A1	Ventilation -Introduction to Air Pollution Control & It's Application <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2	10-11				18-19	
EMS-SO1	Scrubbers & ESP Operations, Reporting and Involvement in ESG <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2	30-31		18-19			
EMS-SO2	Industrial Effluent Treatment System Management & Optimization <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2			9-10			
EMS-SO3	Execution & Optimization for Chemical & Biological Process of Industrial Effluent Treatment Operations <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2						19-20
EMS-SO4	Industrial Wastewater Treatment Plant- Microorganisms in Activated Sludge Process <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2		27-28				

EMS-SO5	Basic Principles and Fundamentals in Biological Wastewater Treatment Process for Treating Sewage <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2						
EMS-SO6	Advanced Biological & Chemical Treatment Processes for Industrial Wastewaters <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2	24-25		14-15			
EMS-BF1	Bag Filter Dust Collector Performing Monitoring as a Tool for Preventive Culture <b>(Eimas -12 CPD) (MBOT 12 CPD)</b>	2		7-8			25-26 (JB)	
<b>ISO 50001 Energy Management System (EnMS) Continuous Development Program (CDP) for Registered Electrical Energy Manager</b>								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
REEM01	Understanding & Implementing ISO 50001(EnMS) Energy Management System <b>(8 ST- CDP) (MBOT 12 CPD (Physical), 8 CPD (Online))</b>	2	18-19		9-10		7-8	
REEM02	Risk-Based Approach ISO 50001 Internal Auditor Training <b>(8 ST- CDP) (MBOT 12 CPD (Physical), 8 CPD (Online))</b>	2	25-26			14-15		
REEM03	GHG Inventory, Accounting and Reporting: Pathway to Net Zero & Understanding CBAM (Carbon Border Adjustment Mechanism) Implementation Strategies <b>(4 ST- CDP) (MBOT 12 CPD (Physical), 8 CPD (Online))</b>	2	23-24		23-24		18-19	
REEM04	Carbon Footprint Reduction Strategies for CBAM-Driven Sustainability <b>(4 ST - CDP) (MBOT 12 CPD (Physical), 8 CPD (Online))</b>	2		26-27			13-14	
REEM05	The Significance of Energy Efficiency & Key Tips To Boost It <b>(8 ST-CDP) (MBOT 12 CPD (Physical), 8 CPD (Online))</b>	2			26-27			12-13
REEM06	<b>HVAC:</b> Current and Common Engineering Problems & Their Solutions For Industry <b>(8 ST- CDP) (MBOT 12 CPD (Physical), 8 CPD (Online))</b>	2		13-14			18-19	
REEM07	<b>Chillers:</b> Current and Common Engineering Problems & Their Solutions For Industry <b>(8 ST- CDP) (MBOT 12 CPD (Physical), 8 CPD (Online))</b>	2			19-20			17-18
REEM08	<b>Air Compressors:</b> Current and Common Engineering Problems & Their Solutions For Industry <b>(8 ST-CDP) (MBOT 12 CPD (Physical), 8 CPD (Online))</b>	2			12-13			2-3
REEM09	Electrical Engineering for Non Electrical Engineer <b>(8 ST-CDP) (MBOT 12 CPD (Physical), 8 CPD (Online))</b>	2		26-27			14-15	
REEM10	<b>Energy Management Revolutions - Pioneering Electrical Integration for Future</b> <b>*New Topic! (Pending ST-CDP &amp; MBOT CPD)</b>	2		15-16		28-29		12-13
REEM11	<b>Pumps &amp; Cooling Towers: Current and Common Engineering Problems &amp; Their Solutions For Industry</b> <b>*New Topic! (8 ST-CDP) (MBOT 12 CPD (Physical), 8 CPD (Online))</b>	2			25-26			9-10

ISO 45001 Occupational Health & Safety Management System DOSH - Continuous Education Programs								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
OSH01	Understanding & Implementing ISO 45001:2018 (OSHMS ) Occupational Health & Safety Management System (DOSH - 10 CEP)	2	15-16		9-10		18-19	
OSH02	ISO 45001:2018 (OSHMS) Internal Auditor (DOSH - 10 CEP)	2		6-7		14-15		11-12
OSH03	Hazard Identification, Risk Assessment and Risk Control (HIRARC) (DOSH - 10 CEP)	2	10-11		23-24		25-26	
OSH04	Hazard Identification and Assessment of Risks and Opportunities as per ISO45001:2018 Requirement (DOSH - 10 CEP) *NEW Topic!	2		12-13		21-22		16-17
OSH05	Sustainable Safety & Health Committee (DOSH - 10 CEP)	2	22-23		4-5		7-8	
OSH06	Workplace Ergonomics and Environment (DOSH - 10 CEP)	2		19-20		8-9		18-19
OSH07	Behavioural Based Safety (DOSH - 10 CEP)	2	4-5		11-12		12-3	
OSH08	Accident And Incident Investigation, Recording And Reporting (NADOPOD) (DOSH - 10 CEP) *NEW Topic!	2	11-12		25-26		19-20	
OSH09	Electrical Safety for Electrical & Non-Electrical Practitioner (DOSH - 10 CEP) (MBOT 12 CPD)	2		13-14	10-11	16-17		12-13
OSH10	OSH Coordinator (OSH-C) Programme (PNG) *HOT Topic!	3	15-17		18-20		11-13	
OSH11	OSH Coordinator (OSH-C) Programme (KL) *HOT Topic!	3		19-21		7-9	26-28	16-18
OSH12	Hearing Conservation Awareness Training - Compliance To OSH (Noise Exposure) Regulations 2019 (DOSH - 5 CEP) (MBOT 6 CPD)	1	17		26		15	
OSH13	Occupational Safety And Health (Amendment) Act 2022 Awareness (DOSH - 5 CEP)	1		26		15		23
OSH14	Forklift / Reach Truck Safety & Certification Training	2	Currently Available In-House Training Only. Please contact us for more info.					
OSH15	First Aid & CPR Training (MBOT 12 CPD)	2						
OSH16	Malaysian Occupational Health & Safety Law	2						
API Quality Programs for the Petroleum, Petrochemical and Natural Gas Industry								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
API01	Understanding API Spec Q1 Fundamentals Training (MBOT 12 CPD)	2		6-7	25-26		18-19	
API02	Risk Based Approach API Spec Q1 Internal Auditor Training (MBOT 12 CPD)	2	4-5			14-15		11-12
API03	Understanding API Spec Q2 Fundamentals Training (MBOT 12 CPD)	2	11-12			3-4		16-17
API04	Risk Based Approach API Spec Q2 Internal Auditor Training (MBOT 12 CPD)	2		19-20			27-28	
API05	Understanding API Spec Q1 9th vs 10th Edition : Evolution of Quality Management Standards	2	22-23			24-25		18-19
API06	Understanding API Spec Q1 10th Edition : Evolution of Quality Management Standards	2		5-6			18-19	
API07	Risk Based Approach API Spec Q1 10th Edition Internal Auditor Training	2	17		19-20		7-8	

ISO 37001 Anti-Bribery Management System (ABMS)								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
ABMS01	Anti-Bribery Governance & Corporate Responsibility	1	11-12		4-5	3-4		30-31
ABMS02	Malaysia Anti-Corruption Commission Act 2009 & Adequate Procedures	1		19-20			27-28	
ABMS03	Implementing ISO 37001:2016 Anti Bribery Management System (ABMS)	2	22-23		11-12	24-25		9-10
ABMS04	ISO 37001:2016 Anti-Bribery Management Systems (ABMS) Internal Auditor Training	2		5-6			18-19	
GMP / HACCP / ISO 22000 Food Safety Management Systems (FSMS)								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
FS01	Good Manufacturing Practice (GMP) Principles and Applications (MBOT 12 CPD)	2	15-16					
FS02	Good Manufacturing Practice (GMP) Internal Audit	2		1-2				
FS03	GMP & HACCP Principles and Applications (MBOT 12 CPD)	2			3-4			
FS04	GMP & HACCP Requirements and Internal Audit (MBOT 12 CPD)	2			26-27			
FS05	GMP & HACCP Internal Audit	2		19-20		15-16		
FS06	HACCP MS 1480:2019 Principles & Application (MBOT 12 CPD)	2					18-19	
FS07	HACCP MS 1480:2019 Internal Audit (MBOT 12 CPD)	2						9-10
FS08	Understanding & Implementing ISO 22000:2018 Food Safety Management Systems (MBOT 12 CPD)	2	11-12				6-7	
FS09	ISO 22000:2018 - Food Safety Management Systems Internal Audit (MBOT 12 CPD)	2		21-22				30-31
Process / Operational Improvement								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
OPIM01	Problem Solving Through 7QC Tools	2	11-12			29-30		
OPIM02	Root Cause Analysis & Effective Corrective Action	2		1-2			18-19	
OPIM03	Cycle Time Reduction (MBOT 5 CPD)	2			25-26			9-10
OPIM04	5S & Kaizen: The Strategy for Continuous Improvement (MBOT 5 CPD)	2	2-3			22-23		
OPIM05	Lean Manufacturing (MBOT 5 CPD)	2		14-15			7-8	
Human Resource & Administration								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
HRLAW01	Understanding Labour Laws The Employment Act 1955 (Amendment 2022) (MBOT 5 CPD)	2			23-24			19-20
HRLAW02	Employment Act 1955 & Industrial Relation Act 1967 (THE LATEST AMENDMENT 2022) (MBOT 5 CPD)	2	11-12		24-25			
HRLAW03	Industrial Relation Act 1967 (AMENDMENT 2020) (MBOT 5 CPD)	2		1-2			18-19	
HRLAW04	Combating And Eradicating Of Sexual Harassment At The Workplace	1	Currently Available for In-House Training Only. Please contact us for more info.					
HRLAW05	Understanding Amendment Employment Act 1955 & Domestic Inquiry	2						

HRCMP01	Handling Misconduct, Contract of Employment & Termination & Domestic Inquiry <b>(MBOT 5 CPD)</b>	2	<b>Currently Available for In-House Training Only. Please contact us for more info.</b>						
HRCMP02	Pengurusan Disiplin dan Salah Laku (Pengendalian Ketidakhadiran dan Prestasi Yang Lemah)	2							
HRCMP03	Managing Misconduct and Domestic Enquiry	2							
HRCMP04	Managing Absenteeism at Workplace & Improving Working Morale <b>(MBOT 5 CPD)</b>	2							
HRCMP05	Competency Based Behavioral Interviewing & Selection	2							
HRCMP06	Training Needs Analysis (TNA)	2							
HRCMP07	Mastering Time Management & Key Performance Indicators (KPI) <b>(MBOT 5 CPD)</b>	2							
HRCMP08	<b>Payroll Management With Latest Employment Laws Amendments and Updates</b>	2							
<b>CERTIFICATION PROGRAM</b>									
<b>CQI and IRCA Certification</b>									
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec	
LA-QMS	Understanding & Implementing ISO 9001 Quality Management System	5	15-19			21-25			
LA-IATF	CQI and IRCA Certified QMS ISO 9001:2015 Lead Auditor inc. IATF 16949:2016 Course (CQI & IRCA Reg. No. 1725)	5			23-27			9-13	
LA-EMS	CQI and IRCA certified ISO 14001:2015 Lead Auditor (EMS) Training Course (Course ID:18127) <b>(MBOT TS:30 CPD, TC:20 CPD)</b>	5		19-23			11-15		
LA-OSH	CQI and IRCA certified ISO 45001:2018 Lead Auditor (OHS) Training Course (Course ID:1929) <b>(DOSH - 10 CEP)</b>	5				14-18			
<b>PECB Certification</b>									
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec	
LA-ABMS	PECB Certified ISO 37001 (ABMS) Lead Auditor	5			23-27			9-13	
LA-ENMS	PECB Certified ISO 50001 (EnMS) Lead Auditor <b>(20 ST-CDP) (MBOT TS:30 CPD, TC:20 CPD)</b>	5	15-19			21-25			
LA-ISMS	PECB Certified ISO 27001 (ISMS) Lead Auditor <b>(self study / e-learning)</b>	5			23-27				
LA-GDPMD	PECB Certified ISO 13485 (QMS-Medical) Lead Auditor <b>(self study / e-learning)</b>	5		19-23			11-15		
LA-LRM	PECB Certified ISO 31000 Lead Risk Manager <b>(self study / e-learning)</b>	5				14-18			
LA-RM	PECB Certified ISO 31000 Risk Manager <b>(self study / e-learning)</b>	3			9-13			16-20	
<b>Total Quality Management Professional Diploma</b>									
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec	
TQM01	Principles of TQM		<b>Call us for latest schedule.</b>						
TQM02	Quality Management System								
TQM03	Quality Tools & Methods								
TQM04	Quality Planning & Implementation								
TQM05	TQM Audit								
<b>Call us for latest schedule.</b>									

SOFT SKILLS								
Leadership & Professional Development								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
LDS01	Strategic Managerial Leadership Development	2		14-15			7-8	
LDS02	Essential Managerial and Leadership Training (MBOT 5 CPD)	2	11-12		19-20			12-13
LDS03	How to Manage & Lead Subordinate Effectively	2	<b>Currently Available for In-House Training Only. Please contact us for more info.</b>					
LDS04	Strategic Organizing Skills for Leaders	2						
LDS05	Maximizing Team Dynamic & Performance of Your Team	2						
LDS06	The Art of EQ - Enhancing Initiative Work Culture	2						
Sales, Marketing and Communication								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
COM-GPT1	Chat GPT for Enhanced Workplace Productivity	1	<b>Currently Available for In-House Training Only. Please contact us for more info.</b>					
COM-GPT2	Kursus Membina Marketing Plan Dengan ChatGPT	1						
COM-GPT3	Kursus Mengurus Content Sosial Media Dengan ChatGPT	1						
COM-GPT4	Kursus Menulis Copywriting Dengan ChatGPT	1						
COM-CS1	Customer Experience & Service Delivery	2						
COM-CS2	Customer Service And Management	2						
COM-W1	Technical Report Writing Skills (MBOT 5 CPD)	2						
COM-P1	Effective Presentation Skills (MBOT 5 CPD)	2						
HARD SKILL								
Accounting & Finance								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
ACC01	E-Invoicing Compliance in Malaysia	2	23-24		23-24		18-19	
ACC02	E-Invoicing Compliance in Malaysia	1		26		3		17
ACC03	Finance for Non-Finance Managers/Executive	2	<b>Currently Available for In-House Training Only. Please contact us for more info.</b>					
ACC04	Basic & Advanced Accounting for Entrepreneurs	2						
ACC05	E-Filing & EA Form Preparation	2						
ACC06	Cashflow Management & Budgetary Planning	2						
ACC07	Full Sets of Accounting using Cloud Accounting System	2						
ACC08	Practical Accounting & Bookkeeping for SME	2						
ACC09	Pengurusan Kewangan untuk SME	2						
ACC10	Pengurusan Akaun Perniagaan Mikro	2						
ACC11	Pengurusan Kewangan Peribadi	2						
Microsoft Office								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
MCS01	Microsoft Excel for Beginner to Advance	2	<b>Currently Available for In-House Training Only. Please contact us for more info.</b>					
MCS02	Microsoft Excel for Beginner to Intermediate	2						
MCS03	Microsoft Excel for Intermediate to Advance	2						



OTHER COURSES								
ISO 27001 Information Security Management System (ISMS)								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
ISMS01	Understanding & Implementing ISO 27001 Information Security Management System (ISMS)	2	Currently Available for In-House Training Only. Please contact us for more info.					
ISMS02	ISO/IEC 27001:2022 Internal Auditor Training	2						
ISO/IEC 17025 General Requirements for the Competence of Testing and Calibration Laboratories								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
IEC01	Measurement and Calibration System Training (MBOT 12 CPD)	2		13-14			4-5	
IEC02	Understanding & Implementing ISO/IEC 17025:2017 (MBOT 12 CPD)	2	15-16			24-25		
IEC03	Risk Based Internal ISO /IEC 17025; 2017 Auditor Training (MBOT 12 CPD)	2		1-2			18-19	
IEC04	Introduction to Measurement Uncertainty (MBOT 12 CPD)	2			25-26			9-10
IEC05	Sampling System & Technique (MBOT 12 CPD)	2	25-26			2-3		
IEC06	Method Validation and Verification (MBOT 12 CPD)	2			12-13			2-3
AS 9100 Aerospace Quality Management System								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
AER01	Understanding AS 9100 Aerospace Quality Management System (MBOT 12 CPD)	2	Currently Available for In-House Training Only. Please contact us for more info.					
AER02	Internal AS9100 Management System Auditing (MBOT 12 CPD)	2						
ISO 13485 Medical Devices & Good Distribution Practices for Medical Devices (GDPMD)								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
GDPMD01	Understanding ISO13485 Medical Device Quality Management System Requirements	2		13-14			4-5	
GDPMD02	ISO 13485:2003 Internal Auditor (MBOT 12 CPD)	2	15-16			24-25		
GDPMD03	Risk Management for ISO 13485:2003 Medical Device (GDPMD)	1		1			18	
GDPMD04	Good Distribution Practices for Medical Devices (GDPMD) (MBOT 12 CPD)	2			25-26			9-10
GDPMD05	Good Distribution Practices for Medical Devices Internal Auditor Training (MBOT 12 CPD)	2	25-26			2-3		
ISO 21001 Educational Organizations Management System								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
EOM01	Understanding of ISO 21001: 2018 Educational Organisation Management System	2	Currently Available for In-House Training Only. Please contact us for more info.					
EOM02	ISO 21001:2018 – Management Systems for Educational Organizations – Internal Auditor Training Course	2						
IATF 16949 Automotive Quality Management System								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
IATF01	Understanding & Implementing IATF 16949 Automotive Quality Management System	2	Currently Available for In-House Training Only. Please contact us for more info.					
IATF02	Risk Based Approach IATF 16949 Internal Auditor Training.	2						
IATF03	Mastering & Implementation of Automotive 5 Core Tools	5						

Integrated QHEMS (ISO 9001,ISO 14001 and ISO 45001) Management System								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
QHEMS01	Understanding ISO 9001 & ISO 14001 Integrated Quality & Environmental Management Systems.	2		1-2			18-19	
QHEMS02	ISO 9001 & ISO 14001 Integrated Quality & Environmental Management Systems Internal Auditor Training.	2			25-26			9-10
QHEMS03	Understanding Integrated ISO 9001, ISO 14001, ISO 45001 and ISO 41001 Management Systems	2	2-3			22-23		
QHEMS04	ISO 14001:2015 & ISO 45001:2018 Integrated Environmental, Occupational Health & Safety Management Systems	2		8-9			27-28	

# LIST OF CREDENTIAL



Jabatan Keselamatan dan Kesihatan Pekerjaan  
KEMENTERIAN SUMBER MANUSIA



APPROVED TRAINING PARTNER



ACCREDITED  
Management Systems  
Certification Body

MSCB-222

CT ISO 9001:2015 Cert No.: HG23Q0348R05



PECB

## STAY CONNECTED WITH US.

We look forward to your active participation in our upcoming training session and make this learning experience enriching and rewarding.



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