2024

PUBLIC TRAINING CALENDAR

PECB AUTHORIZED PARTNER

CQI | IRCA CERTIFIED COURSE

This course is delivered in association with IQCS Certification Sdn Bhd a CQI and IRCA Approved Training Partner

HRDCORP REGISTERED TRAINING PROVIDER

HRDCORP CLAIMABLE

CT CambridgeTraining

X Limit Learning hub

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Cambridge Training Sdn Bhd

Public Training Calendar 2024 (Jan-Jun)

Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
ISO 9001 Quality Management System (QMS)								
QMS01	Understanding & Implementing ISO 9001 Quality Management System	2		18-19			14-15	
QMS02	Risk Based Approach ISO 9001:2015 Internal Auditor Training.	2	15-16			22-23		
QMS03	Effective Documented Information & Record Management **(MBOT 5 CPD)**	1		26			15	
QMS04	ISO 9001 QMS Successor Quick Start Course	3			26-28			
ISO 14001 Environmental Management System **EiMAS - Continuous Professional Development Programs**								
ESG01	Introduction & Implementing of Environment, Social, Governance (ESG)	2	29-30		18-19		20-21	
EMS01	Understanding & Implementing ISO 14001 Environmental Management System **(MBOT 12 CPD)**	2		26-27				13-14
EMS02	Risk Based Approach ISO 14001 Internal Auditor Training **(MBOT 12 CPD)**	2				24-25		
EMS03	Risk Based Environmental Aspects & Impacts Assessment **(MBOT 12 CPD)**	2				13-14		
EMS04	Environmental Business Risk & Opportunity **(MBOT 12 CPD)**	2			18-19			
EMS05	Environmental Management System (EMS) Context of the Organization & Associated Risks & Opportunities **(MBOT 12 CPD)**	1	22-23			1-2		
EMS06	Malaysia Environmental Law **(MBOT 12 CPD)**	1				8-9		
EMS-SW1	Life Cycle Perspective & Its Application on Scheduled Waste Management **(Eimas-12 CPD) (MBOT 12 CPD)**	2	17-18					5-6
EMS-SW2	Environmental Hazards & Pollution Prevention of Chemicals **(Eimas-12 CPD) (MBOT 12 CPD)**	2		26-27				
EMS-SW3	Effective Environmental Communication & Control on Scheduled Waste Management **(Eimas-12 CPD) (MBOT 12 CPD)**	2			13-14			
EMS-SW4	The Essential Techniques to Reduce & Manage Scheduled Waste Management **(Eimas-12 CPD) (MBOT 12 CPD)**	2				22-23		
EMS-SW5	**Innovations in Schedule Waste Treatment and Disposal & Trends in E-Waste Management (Eimas-CPD)** *NEW Topic!*	2					7-8 27-28 (PG)	19-20
EMS-A1	Ventilation -Introduction to Air Pollution Control & It's Application **(Eimas-12 CPD) (MBOT 12 CPD)**	2			25-26			
EMS-SO1	Scrubbers-Performance Monitoring & Troubleshooting **(Eimas-12 CPD) (MBOT 12 CPD)**	2	28-29				20-21	
EMS-SO2	Industrial Effluent Treatment System Management & Optimization **(Eimas-12 CPD) (MBOT 12 CPD)**	2				29-30		
EMS-SO3	Execution & Optimization for Chemical & Biological Process of Industrial Effluent Treatment Operations **(Eimas-12 CPD) (MBOT 12 CPD)**	2		21-22				

All programs can be conducted in-house and customized to your organization's needs.
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Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
EMS-SO4	Industrial Wastewater Treatment Plant- Microorganisms in Activated Sludge Process **(Eimas-12 CPD)** **(MBOT 12 CPD)**	2			**4-5**			**11-12**
EMS-SO5	Basic Principles and Fundamentals in Biological Wastewater Treatment Process for Treating Sewage **(Eimas-12 CPD)** **(MBOT 12 CPD)**	2	**10-11**				**14-15**	
EMS-SO6	Advances Biological & Chemical Treatment Processes for Industrial Wastewaters **(Eimas-12 CPD)** **(MBOT 12 CPD)**	2		**6-7**		**1-2**		
EMS-BF1	Bag Filter Dust Collector Performing Monitoring as a Tool for Preventive Culture **(Eimas -12 CPD)** **(MBOT 12 CPD)**	2				**29-30**		**26-27**

ISO 50001 Energy Management System (EnMS) Continuous Development Program (CDP) for Registered Electrical Energy Manager								
Code	**Course**	**Day**	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**
REEM01	Understanding & Implementing ISO 50001(EnMS) Energy Management System **(8 ST- CDP)** **(MBOT 12 CPD)**	2			**25-26**			**10-11**
REEM02	Risk-Based Approach ISO 50001 Internal Auditor Training **(8 ST- CDP)** **(MBOT 12 CPD)**	2			**6-7**			**20-21**
REEM03	**GHG Inventory, Accounting and Reporting: Pathway to Net Zero & Understanding CBAM (Carbon Border Adjustment Mechanism) Implementation Strategies** **(4 ST- CDP)** **(MBOT 12 CPD)**	2	**15-16**		**4-5**		**2-3**	
REEM04	**Carbon Footprint Reduction Strategies for CBAM-Driven Sustainability** **(4 ST - CDP)** **(MBOT 12 CPD)**	2		**5-6**		**29-30**		**13-14**
REEM05	**The Significance of Energy Efficiency & Key Tips To Boost It** **(8 ST-CDP)** **(MBOT 12 CPD)**	2	**22-23**		**7-8**			
REEM06	**HVAC:** Current and Common Engineering Problems & Their Solutions For Industry **(8 ST- CDP)** **(MBOT 12 CPD)**	2		**26-27**			**2-3**	
REEM07	**Chillers:** Current and Common Engineering Problems & Their Solutions For Industry **(8 ST- CDP)** **(MBOT 12 CPD)**	2	**18-19**			**25-26**		
REEM08	**Air Compressors:** Current and Common Engineering Problems & Their Solutions For Industry **(8 ST-CDP)** **(MBOT 12 CPD)**	2			**7-8**			**26-27**
REEM09	Electrical Engineering for Non Electrical Engineer **(8 ST-CDP)** **(MBOT 12 CPD)**	2		**21-22**			**23-24**	
REEM10	**Energy Management Revolutions - Pioneering Electrical Integration for Future** *New Topic! (Pending ST-CDP & MBOT CPD)*	2		**5-6**		**3-4**		**12-13**
REEM11	**Pumps & Cooling Towers: Current and Common Engineering Problems & Their Solutions For Industry** *New Topic! (Pending ST-CDP & MBOT CPD)*	2						**24-25**

ISO 45001 Occupational Health & Safety Management System DOSH - Continuous Education Programs								
Code	**Course**	**Day**	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**
OSH01	Understanding & Implementing ISO 45001:2018 (OSHMS) Occupational Health & Safety Management System **(DOSH - 10 CEP)**	2	**8-9**		**18-19**		**7-8**	

Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
OSH02	ISO 45001:2018 (OSHMS) Internal Auditor **(DOSH - 10 CEP)**	2		6-7		22-23		5-6
OSH03	Hazard Identification, Risk Assessment and Risk Control (HIRARC) **(DOSH - 10 CEP)**	2	10-11		6-7		13-14	
OSH04	Hazard Identification and Assessment of Risks and Opportunities as per ISO45001:2018 Requirement **(DOSH - 10 CEP) *NEW Topic!**	2		20-21		17-18		11-12
OSH05	Sustainable Safety & Health Committee **(DOSH - 10 CEP)**	2	16-17		12-13		8-9	
OSH06	Workplace Ergonomics and Environment **(DOSH - 10 CEP)**	2		5-6		3-4		12-13
OSH07	Behavioural Based Safety **(DOSH - 10 CEP)**	2	22-23		13-14		6-7	
OSH08	**Accident And Incident Investigation, Recording And Reporting (NADOPOD) (DOSH - 10 CEP) *NEW Topic!**	2	9-10		19-20		15-16	
OSH09	Electrical Safety for Electrical & Non-Electrical Practitioner **(DOSH - 10 CEP) (MBOT 12 CPD)**	2		26-27		23-24		25-26
OSH10	**OSH Coordinator (OSH-C) Programme (Penang) *HOT Topic!**	3	16-18		19-21		14-16	
OSH11	**OSH Coordinator (OSH-C) Programme (KL / Shah Alam) *HOT Topic!**	3		27-29		23-25		11-13
OSH12	Hearing Conservation Awareness Training - Compliance To OSH (Noise Exposure) Regulations 2019 **(DOSH - 5 CEP) (MBOT 6 CPD)**	1	17		11		13	
OSH13	Occupational Safety And Health (Amendment) Act 2022 Awareness **(DOSH - 5 CEP)**	1		22		18		9
OSH14	Forklift / Reach Truck Safety & Certification Training	2	**Currently Available In-House Training Only. Please contact us for more info.**					
OSH15	First Aid & CPR Training **(MBOT 12 CPD)**	2						
API Quality Programs for the Petroleum, Petrochemical and Natural Gas Industry								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
API01	Understanding API Spec Q1 Fundamentals Training **(MBOT 12 CPD)**	2		18-19			14-15	
API02	Risk Based Approach API Spec Q1 Internal Auditor Training **(MBOT 12 CPD)**	2	15-16			22-23		
API03	Understanding API Spec Q2 Fundamentals Training **(MBOT 12 CPD)**	2				25-26		
API04	Risk Based Approach API Spec Q2 Internal Auditor Training **(MBOT 12 CPD)**	2			11-12			26-27
API05	**Understanding API Spec Q1 9th vs 10th Edition : Evolution of Quality Management Standards *NEW UPDATE Topic! *HOT Topic!**	2	15-16				27-28	
API06	**Risk Based Approach API Spec Q1 10th Edition Internal Auditor Training *NEW Topic!**	2		18-19				24-25
ISO 37001 Anti-Bribery Management System (ABMS)								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
ABMS01	Anti-Bribery Governance & Corporate Responsibility	1			11		13	
ABMS02	Malaysia Anti-Corruption Commission Act 2009 & Adequate Procedures	1	17			18		9

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Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
ABMS03	Implementing ISO 37001:2016 Anti Bribery Management System (ABMS)	2	10-11		6-7		13-14	
ABMS04	ISO 37001:2016 Anti-Bribery Management Systems (ABMS) Internal Auditor Training	2		20-21		17-18		11-12

GMP / HACCP / ISO 22000 Food Safety Management Systems (FSMS)								
Code	**Course**	**Day**	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**
FS01	Good Manufacturing Practice (GMP) Principles and Applications **(MBOT 12 CPD)**	2	22-23			17-18		
FS02	Good Manufacturing Practice (GMP) Internal Audit	2		28-29			13-14	
FS03	GMP & HACCP Principles and Applications **(MBOT 12 CPD)**	2		21-22				11-12
FS04	GMP & HACCP Requirements and Internal Audit **(MBOT 12 CPD)**	2			25-26			26-27
FS05	GMP & HACCP Internal Audit	2		26-27		22-23		
FS06	HACCP MS 1480:2019 Principles & Application **(MBOT 12 CPD)**	2			13-14		6-7	
FS07	HACCP MS 1480:2019 Internal Audit **(MBOT 12 CPD)**	2	16-17					20-21
FS08	Understanding & Implementing ISO 22000:2018 Food Safety Management Systems **(MBOT 12 CPD)**	2	18-19				16-17	
FS09	ISO 22000:2018 - Food Safety Management Systems Internal Audit **(MBOT 12 CPD)**	2		15-16				13-14

Process / Operational Improvement								
Code	**Course**	**Day**	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**
OPIM01	Problem Solving Through 7QC Tools	2	16-17		12-13		8-9	
OPIM02	Root Cause Analysis & Effective Corrective Action	2		5-6		3-4		12-13
OPIM03	Cycle Time Reduction **(MBOT 5 CPD)**	2	22-23		13-14		6-7	
OPIM04	5S & Kaizen: The Strategy for Continuous Improvement **(MBOT 5 CPD)**	2		20-21		17-18		11-12
OPIM05	Lean Manufacturing **(MBOT 5 CPD)**	2		6-7		22-23		5-6

Human Resource & Administration								
Code	**Course**	**Day**	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**
HRLAW01	Understanding Labour Laws The Employment Act 1955 (Amendment 2022) **(MBOT 5 CPD)**	2		11-12				4-5
HRLAW02	Employment Act 1955 & Industrial Relation Act 1967 (THE LATEST AMENDMENT 2022) **(MBOT 5 CPD)**	2			14-15		16-17	
HRLAW03	Industrial Relation Act 1967 (AMENDMENT 2020) **(MBOT 5 CPD)**	2	17-18			18-19		
HRLAW04	Combating And Eradicating Of Sexual Harassment At The Workplace	1			20			5
HRLAW05	Understanding Amendment Employment Act 1955 & Domestic Inquiry	2		26-27			30-31	
HRCMP01	Handling Misconduct, Contract of Employment & Termination & Domestic Inquiry **(MBOT 5 CPD)**	2		13-14				
HRCMP02	Pengurusan Disiplin dan Salah Laku (Pengendalian Ketidakhadiran dan Prestasi Yang Lemah)	2			5-6			
HRCMP03	Managing Misconduct and Domestic Enquiry	2	10-11			15-16		
HRCMP04	Managing Absenteeism at Workplace & Improving Working Morale **(MBOT 5 CPD)**	2			4-5		6-7	
HRCMP05	Competency Based Behavioral Interviewing & Selection	2			14-15			24-25
HRCMP06	Training Needs Analysis (TNA)	2	30-31			29-30		

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Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
HRCMP07	Mastering Time Management & Key Performance Indicators (KPI) **(MBOT 5 CPD)**	2		**22-23**			**14-15**	
HRCMP08	**Payroll Management With Latest Employment Laws Amendments and Updates** *NEW Topic!*	2			**21-22**			**6-7**

CERTIFICATION PROGRAM								
CQI and IRCA Certification								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
LA-QMS	Understanding & Implementing ISO 9001 Quality Management System	**5**		**19-23**			**6-10**	
LA-IATF	**CQI and IRCA Certified QMS ISO 9001:2015 Lead Auditor inc. IATF 16949:2016 Course (CQI & IRCA Reg. No. 1725)**	**5**			**15-19**			**24-28**
LA-EMS	**CQI and IRCA certified ISO 14001:2015 Lead Auditor (EMS) Training Course (Course ID:18127) (MBOT TS:30 CPD, TC:20 CPD)**	**5**	**15-19**			**22-26**		
LA-OSH	**CQI and IRCA certified ISO 45001:2018 Lead Auditor (OHS) Training Course (Course ID:1929) (DOSH - 10 CEP)**	**5**	**29 Jan- 2 Feb**		**4-8**		**13-17**	

PECB Certification								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
LA-ABMS	**PECB Certified ISO 37001 (ABMS) Lead Auditor**	**5**		**19-23** **(Physical)**	**15-19** **(online)**			**24-28**
LA-ENMS	**PECB Certified ISO 50001 (EnMS) Lead Auditor (20 ST-CDP) (MBOT TS:30 CPD, TC:20 CPD)**	**5**		**19-23**			**13-17**	
LA-ISMS	**PECB Certified ISO 27001 (ISMS) Lead Auditor** *(self study / e-learning)*	**5**		**19-23**			**13-17**	
LA-GDPMD	**PECB Certified ISO 13485 (QMS-Medical) Lead Auditor** *(self study / e-learning)*	**5**	**15-19**			**22-26**		
LA-LRM	**PECB Certified ISO 31000 Lead Risk Manager** *(self study / e-learning)*	**5**						**24-28**
LA-RM	**PECB Certified ISO 31000 Risk Manager** *(self study / e-learning)*	**3**			**15-19**			

Total Quality Management Professional Diploma								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
TQM01	Principles of TQM							
TQM02	Quality Management System							
TQM03	Quality Tools & Methods		**Call us for latest schedule.**						
TQM04	Quality Planning & Implementation							
TQM05	TQM Audit							

SOFT SKILLS								
Leadership & Professional Development								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
LDS01	Strategic Managerial Leadership Development	2					**16-17**	
LDS02	Essential Managerial and Leadership Training **(MBOT 5 CPD)**	2						**6-7**

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LDS03	How to Manage & Lead Subordinate Effectively	2	
LDS04	Strategic Organizing Skills for Leaders	2	**Currently Available In-House Training Only. Please contact us for more info.**
LDS05	Maximizing Team Dynamic & Performance of Your Team	2	
LDS06	Understanding & Implementing ISO 9001 Quality Management System	2	

Sales, Marketing and Communication									
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun	
COM-GPT1	Chat GPT for Enhanced Workplace Productivity	1							
COM-GPT2	Kursus Membina Marketing Plan Dengan ChatGPT	1							
COM-GPT3	Kursus Mengurus Content Sosial Media Dengan ChatGPT	1							
COM-GPT4	Kursus Menulis Copywriting Dengan ChatGPT	1	**Currently Available In-House Training Only. Please contact us for more info.**						
COM-CS1	Customer Experience & Service Delivery **(MBOT 5 CPD)**	2							
COM-CS2	Customer Service And Management **(MBOT 5 CPD)**	2							
COM-W1	Technical Report Writing Skills **(MBOT 5 CPD)**	2							
COM-P1	Effective Presentation Skills **(MBOT 5 CPD)**	2							

HARD SKILL								

Accounting & Finance								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
ACC01	E-Invoicing Compliance in Malaysia	2		20-21		22-23		
ACC02	E-Invoicing Compliance in Malaysia	1	22		26		15	26
ACC03	Finance for Non-Finance Managers/Executive	2						
ACC04	Basic & Advanced Accounting for Entrepreneurs	2						
ACC05	E-Filing & EA Form Preparation	2						
ACC06	Cashflow Management & Budgetary Planning	2						
ACC07	Full Sets of Accounting using Cloud Accounting System	2	**Currently Available In-House Training Only. Please contact us for more info.**					
ACC08	Practical Accounting & Bookkeeping for SME	2						
ACC09	Pengurusan Kewangan untuk SME	2						
ACC10	Pengurusan Akaun Perniagaan Mikro	2						
ACC11	Pengurusan Kewangan Peribadi	2						

Microsoft Office								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
MCS01	Microsoft Excel for Beginner to Advance	2		18-19			14-15	
MCS02	Microsoft Excel for Beginner to Intermediate	2	15-16			22-23		
MCS03	Microsoft Excel for Intermediate to Advance	2		20-21		17-18		11-12

OTHER COURSES								

ISO 27001 Information security Management System (ISMS)								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
ISMS01	Understanding of ISO/IEC 27001:2022 (ISMS) Information Security Management **(MBOT 12 CPD)**	2	29-30			25-26		
ISMS02	ISO/IEC 27001:2022 Internal Auditor Training	2			11-12			26-27

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ISO/IEC 17025 General Requirements for the Competence of Testing and Calibration Laboratories							
Code	**Course**	**Day**	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**
IEC01	Measurement and Calibration System Training **(MBOT 12 CPD)**	2	16-17		12-13		8-9	
IEC02	Understanding & Implementing ISO/IEC 17025:2017 **(MBOT 12 CPD)**	2	22-23			3-4		12-13
IEC03	Risk Based Internal ISO /IEC 17025; 2017 Auditor Training **(MBOT 12 CPD)**	2		5-6			6-7	
IEC04	Introduction to Measurement Uncertainty **(MBOT 12 CPD)**	2		20-21		17-18		11-12
IEC05	Sampling System & Technique **(MBOT 12 CPD)**	2	10-11		6-7		13-14	
IEC06	Method Validation and Verification **(MBOT 12 CPD)**	2		5-6		3-4		12-13
AS 9100 Aerospace Quality Management System							
Code	**Course**	**Day**	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**
AER01	Understanding AS 9100 Aerospace Quality Management System **(MBOT 12 CPD)**	2	9-10		19-20		15-16	
AER02	Internal AS9100 Management System Auditing **(MBOT 12 CPD)**	2		26-27		23-24		25-26
ISO 13485 Medical Devices & Good Distribution Practices for Medical Devices (GDPMD)							
Code	**Course**	**Day**	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**
GDPMD01	Understanding ISO13485 Medical Device Quality Management System Requirements	2	15-16			22-23		
GDPMD02	ISO 13485:2016 Medical Devices Management System Internal Audit **(MBOT 12 CPD)**	2		18-19			14-15	
GDPMD03	Risk Management for ISO 13485:2003 Medical Device (GDPMD)	1				25		
GDPMD04	Good Distribution Practices for Medical Devices (GDPMD) **(MBOT 12 CPD)**	2		12-13			20-21	
GDPMD05	Good Distribution Practices for Medical Devices Internal Auditor Training **(MBOT 12 CPD)**	2			20-21			24-25
ISO 21001 Educational Organizations Management System							
Code	**Course**	**Day**	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**
EOM01	Understanding of ISO 21001: 2018 Educational Organisation Management System	2	**Currently Available In-House Training Only. Please contact us for more info.**					
EOM02	ISO 21001:2018 – Management Systems for Educational Organizations – Internal Auditor Training Course	2						
IATF 16949 Automotive Quality Management System							
Code	**Course**	**Day**	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**
IATF01	Understanding & Implementing IATF 16949 Automotive Quality Management System	2		18-19			14-15	
IATF02	Risk Based Approach IATF 16949 Internal Auditor Training.	2	15-16			22-23		
IATF03	Mastering & Implementation of Automotive 5 Core Tools	5		20-21		17-18		11-12
Integrated QHEMS (ISO 9001,ISO 14001 and ISO 45001) Management System							
Code	**Course**	**Day**	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**
QHEMS01	Understanding ISO 9001 & ISO 14001 Integrated Quality & Environmental Management Systems.	2		20-21		17-18		11-12
QHEMS02	ISO 9001 & ISO 14001 Integrated Quality & Environmental Management Systems Internal Auditor Training.	2	10-11		6-7		13-14	

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| QHEMS03 | Understanding Integrated ISO 9001, ISO 14001, ISO 45001 and ISO 41001 Management Systems | 2 | 22-23 | | 13-14 | | 6-7 | |
| QHEMS04 | ISO 14001:2015 & ISO 45001:2018 Integrated Environmental, Occupational Health & Safety Management Systems | 2 | | 20-21 | | 17-18 | | 11-12 |

Public Training Calendar 2024 (Jul-Dec)

ISO 9001 Quality Management System (QMS)								
Code	**Course**	**Day**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
QMS01	Understanding & Implementing ISO 9001 Quality Management System	2		5-6			19-20	11-12
QMS02	Risk Based Approach ISO 9001:2015 Internal Auditor Training.	2	17-18			22-23		
QMS03	Effective Documented Information & Record Management **(MBOT 5 CPD)**	1		7			21	16-17
QMS04	ISO 9001 QMS Successor Quick Start Course	3			9-11			
ISO 14001 Environmental Management System **EiMAS - Continuous Professional Development Programs**								
Code	**Course**	**Day**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
ESG01	Introduction & Implementing of Environment, Social, Governance (ESG)	2	8		12		25	
EMS01	Understanding & Implementing ISO 14001 Environmental Management System **(MBOT 12 CPD)**	2		12-13			4-5	
EMS02	Risk Based Approach ISO 14001 Internal Auditor Training **(MBOT 12 CPD)**	2			18-19			5-6
EMS03	Risk Based Environmental Aspects & Impacts Assessment **(MBOT 12 CPD)**	2				24-25		
EMS04	Environmental Business Risk & Opportunity **(MBOT 12 CPD)**	2		21-22				19-20
EMS05	Environmental Management System (EMS) Context of the Organization & Associated Risks & Opportunities **(MBOT 12 CPD)**	1	10-11				13-14	
EMS06	Malaysia Environmental Law **(MBOT 12 CPD)**	1			24			
EMS-SW1	Life Cycle Perspective & Its Application on Scheduled Waste Management **(Eimas-12 CPD) (MBOT 12 CPD)**	2	2-3				6-7	
EMS-SW2	Environmental Hazards & Pollution Prevention of Chemicals **(Eimas-12 CPD) (MBOT 12 CPD)**	2		12-13				3-4
EMS-SW3	Effective Environmental Communication & Control on Scheduled Waste Management **(Eimas-12 CPD) (MBOT 12 CPD)**	2				14-15		
EMS-SW4	The Essential Techniques to Reduce & Manage Scheduled Waste Management **(Eimas-12 CPD) (MBOT 12 CPD)**	2			23-24 (PG)			
EMS-SW5	**Innovations in Schedule Waste Treatment and Disposal & Trends in E-Waste Management (Eimas-CPD)** *NEW Topic!*	2			3-4			16-17
EMS-A1	Ventilation -Introduction to Air Pollution Control & It's Application **(Eimas-12 CPD) (MBOT 12 CPD)**	2	10-11				18-19	

Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
EMS-SO1	Scrubbers-Performance Monitoring & Troubleshooting **(Eimas-12 CPD)** **(MBOT 12 CPD)**	2				28-29		
EMS-SO2	Industrial Effluent Treatment System Management & Optimization **(Eimas-12 CPD)** **(MBOT 12 CPD)**	2			9-10			
EMS-SO3	Execution & Optimization for Chemical & Biological Process of Industrial Effluent Treatment Operations **(Eimas-12 CPD)** **(MBOT 12 CPD)**	2						19-20
EMS-SO4	Industrial Wastewater Treatment Plant- Microorganisms in Activated Sludge Process **(Eimas-12 CPD)** **(MBOT 12 CPD)**	2		27-28				
EMS-SO5	Basic Principles and Fundamentals in Biological Wastewater Treatment Process for Treating Sewage **(Eimas-12 CPD)** **(MBOT 12 CPD)**	2	24-25					
EMS-SO6	Advances Biological & Chemical Treatment Processes for Industrial Wastewaters **(Eimas-12 CPD)** **(MBOT 12 CPD)**	2				1-2		
EMS-BF1	Bag Filter Dust Collector Performing Monitoring as a Tool for Preventive Culture **(Eimas -12 CPD)** **(MBOT 12 CPD)**	2		7-8			25-26 (JB)	

ISO 50001 Energy Management System (EnMS) **Continuous Development Program (CDP) for Registered Electrical Energy Manager**								
Code	**Course**	**Day**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
REEM01	Understanding & Implementing ISO 50001(EnMS) Energy Management System **(8 ST- CDP) (MBOT 12 CPD)**	2		5-6			7-8	
REEM02	Risk-Based Approach ISO 50001 Internal Auditor Training **(8 ST- CDP) (MBOT 12 CPD)**	2	1-2			14-15		
REEM03	**GHG Inventory, Accounting and Reporting: Pathway to Net Zero & Understanding CBAM (Carbon Border Adjustment Mechanism) Implementation Strategies (4 ST- CDP) (MBOT 12 CPD)**	2	23-24		23-24		18-19	
REEM04	**Carbon Footprint Reduction Strategies for CBAM-Driven Sustainability (4 ST - CDP) (MBOT 12 CPD)**	2		26-27		3-4		16-17
REEM05	**The Significance of Energy Efficiency & Key Tips To Boost It (8 ST-CDP) (MBOT 12 CPD)**	2	18-19		26-27		11-12	
REEM06	**HVAC:** Current and Common Engineering Problems & Their Solutions For Industry **(8 ST- CDP) (MBOT 12 CPD)**	2		13-14			4-5	
REEM07	**Chillers:** Current and Common Engineering Problems & Their Solutions For Industry **(8 ST- CDP) (MBOT 12 CPD)**	2	15-16			24-25		
REEM08	**Air Compressors:** Current and Common Engineering Problems & Their Solutions For Industry **(8 ST-CDP) (MBOT 12 CPD)**	2			12-13			2-3
REEM09	Electrical Engineering for Non Electrical Engineer **(8 ST-CDP) (MBOT 12 CPD)**	2		26-27			14-15	
REEM10	**Energy Management Revolutions - Pioneering Electrical Integration for Future** ***New Topic! (Pending ST-CDP & MBOT CPD)**	2		15-16		28-29		12-13

Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
REEM11	**Pumps & Cooling Towers: Current and Common Engineering Problems & Their Solutions For Industry** *New Topic! (Pending ST-CDP & MBOT CPD)*	2			25-26			9-10

ISO 45001 Occupational Health & Safety Management System **DOSH - Continuous Education Programs**								
Code	**Course**	**Day**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
OSH01	Understanding & Implementing ISO 45001:2018 (OSHMS) Occupational Health & Safety Management System **(DOSH - 10 CEP)**	2	15-16		9-10		18-19	
OSH02	ISO 45001:2018 (OSHMS) Internal Auditor **(DOSH - 10 CEP)**	2		6-7		14-15		11-12
OSH03	Hazard Identification, Risk Assessment and Risk Control (HIRARC) **(DOSH - 10 CEP)**	2	10-11		23-24		25-26	
OSH04	Hazard Identification and Assessment of Risks and Opportunities as per ISO45001:2018 Requirement **(DOSH - 10 CEP)** *NEW Topic!*	2		12-13		21-22		16-17
OSH05	Sustainable Safety & Health Committee **(DOSH - 10 CEP)**	2	22-23		4-5		7-8	
OSH06	Workplace Ergonomics and Environment **(DOSH - 10 CEP)**	2		19-20		8-9		18-19
OSH07	Behavioural Based Safety **(DOSH - 10 CEP)**	2	4-5		11-12		12-3	
OSH08	**Accident And Incident Investigation, Recording And Reporting (NADOPOD)** **(DOSH - 10 CEP)** *NEW Topic!*	2	11-12		25-26		19-20	
OSH09	Electrical Safety for Electrical & Non-Electrical Practitioner **(DOSH - 10 CEP)** **(MBOT 12 CPD)**	2		13-14		16-17		12-13
OSH10	**OSH Coordinator (OSH-C) Programme (Penang)** *HOT Topic!*	3	15-17		23-25		11-13	
OSH11	**OSH Coordinator (OSH-C) Programme (KL / Shah Alam)** *HOT Topic!*	3		19-21		21-23		16-18
OSH12	Hearing Conservation Awareness Training - Compliance To OSH (Noise Exposure) Regulations 2019 **(DOSH - 5 CEP)** **(MBOT 6 CPD)**	1	17		26		15	
OSH13	Occupational Safety And Health (Amendment) Act 2022 Awareness **(DOSH - 5 CEP)**	1		26		15		23
OSH14	Forklift / Reach Truck Safety & Certification Training	2	**Currently Available In-House Training Only. Please contact us for more info.**					
OSH15	First Aid & CPR Training **(MBOT 12 CPD)**	2						
OSH16	Malaysian Occupational Health & Safety Law	2						

API Quality Programs for the Petroleum, Petrochemical and Natural Gas Industry								
Code	**Course**	**Day**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
API01	Understanding API Spec Q1 Fundamentals Training **(MBOT 12 CPD)**	2		6-7	25-26		18-19	
API02	Risk Based Approach API Spec Q1 Internal Auditor Training **(MBOT 12 CPD)**	2	4-5			14-15		11-12
API03	Understanding API Spec Q2 Fundamentals Training **(MBOT 12 CPD)**	2	11-12			3-4		16-17
API04	Risk Based Approach API Spec Q2 Internal Auditor Training **(MBOT 12 CPD)**	2		19-20			27-28	
API05	**Understanding API Spec Q1 9th vs 10th Edition : Evolution of Quality Management Standards**	2	22-23			24-25		18-19

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| API06 | **Understanding API Spec Q1 10th Edition : Evolution of Quality Management Standards** | 2 | | 5-6 | | | 18-19 | |
| API07 | **Risk Based Approach API Spec Q1 10th Edition Internal Auditor Training** *NEW Topic! | 2 | 17 | | 19-20 | | 7-8 | |

ISO 37001 Anti-Bribery Management System (ABMS)								
Code	**Course**	**Day**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
ABMS01	Anti-Bribery Governance & Corporate Responsibility	1	11-12		4-5	3-4		30-31
ABMS02	Malaysia Anti-Corruption Commission Act 2009 & Adequate Procedures	1		19-20			27-28	
ABMS03	Implementing ISO 37001:2016 Anti Bribery Management System (ABMS)	2	22-23		11-12	24-25		9-10
ABMS04	ISO 37001:2016 Anti-Bribery Management Systems (ABMS) Internal Auditor Training	2		5-6			18-19	

GMP / HACCP / ISO 22000 Food Safety Management Systems (FSMS)								
Code	**Course**	**Day**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
FS01	Good Manufacturing Practice (GMP) Principles and Applications **(MBOT 12 CPD)**	2	15-16					
FS02	Good Manufacturing Practice (GMP) Internal Audit	2		1-2				
FS03	GMP & HACCP Principles and Applications **(MBOT 12 CPD)**	2			3-4			
FS04	GMP & HACCP Requirements and Internal Audit **(MBOT 12 CPD)**	2			26-27			
FS05	GMP & HACCP Internal Audit	2				15-16		
FS06	HACCP MS 1480:2019 Principles & Application **(MBOT 12 CPD)**	2					18-19	
FS07	HACCP MS 1480:2019 Internal Audit **(MBOT 12 CPD)**	2						9-10
FS08	Understanding & Implementing ISO 22000:2018 Food Safety Management Systems **(MBOT 12 CPD)**	2	11-12				6-7	
FS09	ISO 22000:2018 - Food Safety Management Systems Internal Audit **(MBOT 12 CPD)**	2		21-22				30-31

Process / Operational Improvement								
Code	**Course**	**Day**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
OPIM01	Problem Solving Through 7QC Tools	2	11-12			29-30		
OPIM02	Root Cause Analysis & Effective Corrective Action	2		1-2			18-19	
OPIM03	Cycle Time Reduction **(MBOT 5 CPD)**	2			25-26			9-10
OPIM04	5S & Kaizen: The Strategy for Continuous Improvement **(MBOT 5 CPD)**	2	2-3			22-23		
OPIM05	Lean Manufacturing **(MBOT 5 CPD)**	2		14-15			7-8	

Human Resource & Administration								
Code	**Course**	**Day**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
HRLAW01	Understanding Labour Laws The Employment Act 1955 (Amendment 2022) **(MBOT 5 CPD)**	2			23-24			19-20
HRLAW02	Employment Act 1955 & Industrial Relation Act 1967 (THE LATEST AMENDMENT 2022) **(MBOT 5 CPD)**	2	11-12			29-30		
HRLAW03	Industrial Relation Act 1967 (AMENDMENT 2020) **(MBOT 5 CPD)**	2		1-2			18-19	
HRLAW04	Combating And Eradicating Of Sexual Harassment At The Workplace	1			25-26			9-10
HRLAW05	Understanding Amendment Employment Act 1955 & Domestic Inquiry	2	2-3			22-23		

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HRCMP01	Handling Misconduct, Contract of Employment & Termination & Domestic Inquiry **(MBOT 5 CPD)**	2		8-9			27-28	
HRCMP02	Pengurusan Disiplin dan Salah Laku (Pengendalian Ketidakhadiran dan Prestasi Yang Lemah)	2			12-13			2-3
HRCMP03	Managing Misconduct and Domestic Enquiry	2	29-30			9-10		
HRCMP04	Managing Absenteeism at Workplace & Improving Working Morale **(MBOT 5 CPD)**	2		14-15			7-8	
HRCMP05	Competency Based Behavioral Interviewing & Selection	2			19-20			12-13
HRCMP06	Training Needs Analysis (TNA)	2	25-26			2-3		
HRCMP07	Mastering Time Management & Key Performance Indicators (KPI) **(MBOT 5 CPD)**	2		19-20			14-15	
HRCMP08	**Payroll Management With Latest Employment Laws Amendments and Updates** *NEW Topic!*	2			3-4			17-18

CERTIFICATION PROGRAM

CQI and IRCA Certification

Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
LA-QMS	**Understanding & Implementing ISO 9001 Quality Management System**	**5**	15-19			21-25		
LA-IATF	**CQI and IRCA Certified QMS ISO 9001:2015 Lead Auditor inc. IATF 16949:2016 Course (CQI & IRCA Reg. No. 1725)**	**5**			23-27			9-13
LA-EMS	**CQI and IRCA certified ISO 14001:2015 Lead Auditor (EMS) Training Course (Course ID:18127) (MBOT TS:30 CPD, TC:20 CPD)**	**5**		19-23			11-15	
LA-OSH	**CQI and IRCA certified ISO 45001:2018 Lead Auditor (OHS) Training Course (Course ID:1929) (DOSH - 10 CEP)**	**5**				14-18		

PECB Certification

Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
LA-ABMS	**PECB Certified ISO 37001 (ABMS) Lead Auditor**	**5**			23-27			9-13
LA-ENMS	**PECB Certified ISO 50001 (EnMS) Lead Auditor (20 ST-CDP) (MBOT TS:30 CPD, TC:20 CPD)**	**5**	15-19			21-25		
LA-ISMS	**PECB Certified ISO 27001 (ISMS) Lead Auditor** *(self study / e-learning)*	**5**			23-27			
LA-GDPMD	**PECB Certified ISO 13485 (QMS-Medical) Lead Auditor** *(self study / e-learning)*	**5**		19-23			11-15	
LA-LRM	**PECB Certified ISO 31000 Lead Risk Manager** *(self study / e-learning)*	**5**				14-18		
LA-RM	**PECB Certified ISO 31000 Risk Manager** *(self study / e-learning)*	**3**			9-13			16-20

Total Quality Management Professional Diploma

Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
TQM01	Principles of TQM	**Call us for latest schedule.**						
TQM02	Quality Management System							

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TQM03	Quality Tools & Methods							
TQM04	Quality Planning & Implementation		**Call us for latest schedule.**					
TQM05	TQM Audit							

SOFT SKILLS								
Leadership & Professional Development								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
LDS01	Strategic Managerial Leadership Development	2		14-15			7-8	
LDS02	Essential Managerial and Leadership Training **(MBOT 5 CPD)**	2	11-12		19-20			12-13
LDS03	How to Manage & Lead Subordinate Effectively	2						
LDS04	Strategic Organizing Skills for Leaders	2	Currently Available In-House Training Only. Please contact us for more info.					
LDS05	Maximizing Team Dynamic & Performance of Your Team	2						
LDS06	The Art of EQ - Enhancing Initiative Work Culture	2						
Sales, Marketing and Communication								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
COM-GPT1	Chat GPT for Enhanced Workplace Productivity	1						
COM-GPT2	Kursus Membina Marketing Plan Dengan ChatGPT	1						
COM-GPT3	Kursus Mengurus Content Sosial Media Dengan ChatGPT	1						
COM-GPT4	Kursus Menulis Copywriting Dengan ChatGPT	1	Currently Available In-House Training Only. Please contact us for more info.					
COM-CS1	Customer Experience & Service Delivery	2						
COM-CS2	Customer Service And Management	2						
COM-W1	Technical Report Writing Skills **(MBOT 5 CPD)**	2						
COM-P1	Effective Presentation Skills **(MBOT 5 CPD)**	2						
HARD SKILL								
Accounting & Finance								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
ACC01	E-Invoicing Compliance in Malaysia	2	23-24		23-24		18-19	
ACC02	E-Invoicing Compliance in Malaysia	1		26		3		17
ACC03	Finance for Non-Finance Managers/Executive	2						
ACC04	Basic & Advanced Accounting for Entrepreneurs	2						
ACC05	E-Filing & EA Form Preparation	2						
ACC06	Cashflow Management & Budgetary Planning	2						
ACC07	Full Sets of Accounting using Cloud Accounting System	2	Currently Available In-House Training Only. Please contact us for more info.					
ACC08	Practical Accounting & Bookkeeping for SME	2						
ACC09	Pengurusan Kewangan untuk SME	2						
ACC10	Pengurusan Akaun Perniagaan Mikro	2						
ACC11	Pengurusan Kewangan Peribadi	2						
Microsoft Office								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
MCS01	Microsoft Excel for Beginner to Advance	2	23-24		23-24		18-19	
MCS02	Microsoft Excel for Beginner to Intermediate	2		26-27		3-4		16-17
MCS03	Microsoft Excel for Intermediate to Advance	2	18-19		26-27		11-12	

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OTHER COURSES								
ISO 27001 Information security Management System (ISMS)								
Code	**Course**	**Day**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
ISMS01	Understanding & Implementing ISO 9001 Quality Management System	2	**15-16**			**24-25**		
ISMS02	ISO/IEC 27001:2022 Internal Auditor Training	2			**12-13**			**2-3**
ISO/IEC 17025 General Requirements for the Competence of Testing and Calibration Laboratories								
Code	**Course**	**Day**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
IEC01	Measurement and Calibration System Training **(MBOT 12 CPD)**	2		**13-14**			**4-5**	
IEC02	Understanding & Implementing ISO/IEC 17025:2017 **(MBOT 12 CPD)**	2	**15-16**			**24-25**		
IEC03	Risk Based Internal ISO /IEC 17025; 2017 Auditor Training **(MBOT 12 CPD)**	2		**1-2**			**18-19**	
IEC04	Introduction to Measurement Uncertainty **(MBOT 12 CPD)**	2			**25-26**			**9-10**
IEC05	Sampling System & Technique **(MBOT 12 CPD)**	2	**25-26**			**2-3**		
IEC06	Method Validation and Verification **(MBOT 12 CPD)**	2			**12-13**			**2-3**
AS 9100 Aerospace Quality Management System								
Code	**Course**	**Day**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
AER01	Understanding AS 9100 Aerospace Quality Management System **(MBOT 12 CPD)**	2	**15-16**			**24-25**		
AER02	Internal AS9100 Management System Auditing **(MBOT 12 CPD)**	2			**12-13**			**2-3**
ISO 13485 Medical Devices & Good Distribution Practices for Medical Devices (GDPMD)								
Code	**Course**	**Day**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
GDPMD01	Understanding ISO13485 Medical Device Quality Management System Requirements	2		**13-14**			**4-5**	
GDPMD02	ISO 13485:2003 Internal Auditor **(MBOT 12 CPD)**	2	**15-16**			**24-25**		
GDPMD03	Risk Management for ISO 13485:2003 Medical Device (GDPMD)	1		**1**			**18**	
GDPMD04	Good Distribution Practices for Medical Devices (GDPMD) **(MBOT 12 CPD)**	2			**25-26**			**9-10**
GDPMD05	Good Distribution Practices for Medical Devices Internal Auditor Training **(MBOT 12 CPD)**	2	**25-26**			**2-3**		
ISO 21001 Educational Organizations Management System								
Code	**Course**	**Day**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
EOM01	Understanding of ISO 21001: 2018 Educational Organisation Management System	2	**Currently Available In-House Training Only. Please contact us for more info.**					
EOM02	ISO 21001:2018 – Management Systems for Educational Organizations – Internal Auditor Training Course	2						
IATF 16949 Automotive Quality Management System								
Code	**Course**	**Day**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
IATF01	Understanding & Implementing IATF 16949 Automotive Quality Management System	2			**25-26**			**9-10**
IATF02	Risk Based Approach IATF 16949 Internal Auditor Training.	2	**25-26**			**2-3**		

Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
IATF03	Mastering & Implementation of Automotive 5 Core Tools	5			12-13			2-3
Integrated QHEMS (ISO 9001,ISO 14001 and ISO 45001) Management System								
Code	**Course**	**Day**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**
QHEMS01	Understanding ISO 9001 & ISO 14001 Integrated Quality & Environmental Management Systems.	2		1-2			18-19	
QHEMS02	ISO 9001 & ISO 14001 Integrated Quality & Environmental Management Systems Internal Auditor Training.	2			25-26			9-10
QHEMS03	Understanding Integrated ISO 9001, ISO 14001, ISO 45001 and ISO 41001 Management Systems	2	2-3			22-23		
QHEMS04	ISO 14001:2015 & ISO 45001:2018 Integrated Environmental, Occupational Health & Safety Management Systems	2		8-9			27-28	

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LIST OF CREDENTIAL

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