



CERTIFIED COURSE

This course is delivered in association with IQCS Certification Sdn Bhd a CQI and IRCA Approved Training Partner

# 2024 PUBLIC TRAINING CALENDAR



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**Public Training Calendar 2024 (Jan-Jun)**

ISO 9001 Quality Management System (QMS)								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
QMS01	Understanding & Implementing ISO 9001 Quality Management System	2		18-19			14-15	
QMS02	Risk Based Approach ISO 9001:2015 Internal Auditor Training.	2	15-16			22-23		
QMS03	Effective Documented Information & Record Management <b>(MBOT 5 CPD)</b>	1		26			15	
QMS04	ISO 9001 QMS Successor Quick Start Course	3			26-28			
ISO 14001 Environmental Management System EiMAS - Continuous Professional Development Programs								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
ESG01	Introduction & Implementing of Environment, Social, Governance (ESG)	2	29-30		18-19		20-21	
EMS01	Understanding & Implementing ISO 14001 Environmental Management System <b>(MBOT 12 CPD)</b>	2		26-27				13-14
EMS02	Risk Based Approach ISO 14001 Internal Auditor Training <b>(MBOT 12 CPD)</b>	2				24-25		
EMS03	Risk Based Environmental Aspects & Impacts Assessment <b>(MBOT 12 CPD)</b>	2					13-14	
EMS04	Environmental Business Risk & Opportunity <b>(MBOT 12 CPD)</b>	2			18-19			
EMS05	Environmental Management System (EMS) Context of the Organization & Associated Risks & Opportunities <b>(MBOT 12 CPD)</b>	1	22-23			1-2		
EMS06	Malaysia Environmental Law <b>(MBOT 12 CPD)</b>	1				8-9		
EMS-SW1	Life Cycle Perspective & Its Application on Scheduled Waste Management <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2	17-18					5-6
EMS-SW2	Environmental Hazards & Pollution Prevention of Chemicals <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2		26-27				
EMS-SW3	Effective Environmental Communication & Control on Scheduled Waste Management <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2			13-14			
EMS-SW4	The Essential Techniques to Reduce & Manage Scheduled Waste Management <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2				22-23		
EMS-SW5	<b>Innovations in Schedule Waste Treatment and Disposal &amp; Trends in E-Waste Management (Eimas-CPD) *NEW Topic!</b>	2					7-8	
EMS-A1	Ventilation -Introduction to Air Pollution Control & It's Application <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2			25-26			
EMS-SO1	Scrubbers-Performance Monitoring & Troubleshooting <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2	28-29				20-21	
EMS-SO2	Industrial Effluent Treatment System Management & Optimization <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2				29-30		
EMS-SO3	Execution & Optimization for Chemical & Biological Process of Industrial Effluent Treatment Operations <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2		21-22				

EMS-SO4	Industrial Wastewater Treatment Plant- Microorganisms in Activated Sludge Process <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2			4-5			11-12
EMS-SO5	Basic Principles and Fundamentals in Biological Wastewater Treatment Process for Treating Sewage <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2	10-11				14-15	
EMS-SO6	Advances Biological & Chemical Treatment Processes for Industrial Wastewaters <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2		6-7		1-2		
EMS-BF1	Bag Filter Dust Collector Performing Monitoring as a Tool for Preventive Culture <b>(Eimas -12 CPD) (MBOT 12 CPD)</b>	2				29-30		26-27
<b>ISO 50001 Energy Management System (EnMS) Continous Development Program (CDP) for Registered Electrical Energy Manager</b>								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
REEM01	Understanding & Implementing ISO 50001(EnMS) Energy Management System <b>(8 ST- CDP) (MBOT 12 CPD)</b>	2		5-6		22-23		
REEM02	Risk-Based Approach ISO 50001 Internal Auditor Training <b>(8 ST- CDP) (MBOT 12 CPD)</b>	2			6-7			
REEM03	<b>GHG Inventory, Accounting and Reporting: Pathway to Net Zero &amp; Understanding CBAM (Carbon Border Adjustment Mechanism) Implementation Strategies (MBOT 12 CPD)</b> <b>*NEW Topic!</b>	2	15-16		4-5		2-3	
REEM04	<b>Carbon Footprint Reduction Strategies for CBAM-Driven Sustainability (MBOT 12 CPD)</b> <b>*NEW Topic!</b>	2		5-6		29-30		13-14
REEM05	<b>The Significance of Energy Efficiency &amp; Key Tips To Boost It</b> <b>(8 ST-CDP) (MBOT 12 CPD) *NEW Topic!</b>	2	22-23			22-23		
REEM06	<b>HVAC: Current and Common Engineering Problems &amp; Their Solutions For Industry (8 ST- CDP) (MBOT 12 CPD)</b>	2		26-27			6-7	
REEM07	<b>Chillers: Current and Common Engineering Problems &amp; Their Solutions For Industry (8 ST- CDP) (MBOT 12 CPD)</b>	2	18-19			24-25		
REEM08	<b>Air Compressors: Current and Common Engineering Problems &amp; Their Solutions For Industry (8 ST-CDP) (MBOT 12 CPD)</b>	2			7-8			24-25
REEM09	Electrical Engineering for Non Electrical Engineer <b>(8 ST-CDP) (MBOT 12 CPD)</b>	2		21-22			23-24	
REEM10	<b>Energy Management Revolutions - Pioneering Electrical Integration for Future *New Topic!</b>	2		5-6		3-4		12-13
<b>ISO 45001 Occupational Health &amp; Safety Management System DOSH - Continuous Education Programs</b>								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
OSH01	Understanding & Implementing ISO 45001:2018 (OSHMS ) Occupational Health & Safety Management System <b>(DOSH - 10 CEP)</b>	2	8-9		18-19		7-8	
OSH02	ISO 45001:2018 (OSHMS) Internal Auditor <b>(DOSH - 10 CEP)</b>	2		6-7		22-23		5-6
OSH03	Hazard Identification, Risk Assessment and Risk Control (HIRARC) <b>(DOSH - 10 CEP)</b>	2	10-11		6-7		13-14	



OSH04	Hazard Identification and Assessment of Risks and Opportunities as per ISO45001:2018 Requirement <b>(DOSH - 10 CEP) *NEW Topic!</b>	2		20-21		17-18		11-12
OSH05	Sustainable Safety & Health Committee <b>(DOSH - 10 CEP)</b>	2	16-17		12-13		8-9	
OSH06	Workplace Ergonomics and Environment <b>(DOSH - 10 CEP)</b>	2		5-6		3-4		12-13
OSH07	Behavioural Based Safety <b>(DOSH - 10 CEP)</b>	2	22-23		13-14		6-7	
OSH08	<b>Accident And Incident Investigation, Recording And Reporting (NADOPOD) (DOSH - 10 CEP) *NEW Topic!</b>	2	9-10		19-20		15-16	
OSH09	Electrical Safety for Electrical & Non-Electrical Practitioner <b>(DOSH - 10 CEP) (MBOT 12 CPD)</b>	2		26-27		23-24		25-26
OSH10	<b>OSH Coordinator (OSH-C) Programme (Penang) *HOT Topic!</b>	3	16-18		19-21		14-16	
OSH11	<b>OSH Coordinator (OSH-C) Programme (KL / Shah Alam) *HOT Topic!</b>	3		27-29		23-25		11-13
OSH12	Hearing Conservation Awareness Training - Compliance To OSH (Noise Exposure) Regulations 2019 <b>(DOSH - 5 CEP) (MBOT 6 CPD)</b>	1	17		11		13	
OSH13	Occupational Safety And Health (Amendment) Act 2022 Awareness <b>(DOSH - 5 CEP)</b>	1		22		18		9
OSH14	Forklift / Reach Truck Safety & Certification Training	2	<b>Currently Available In-House Training Only. Please contact us for more info.</b>					
OSH15	First Aid & CPR Training <b>(MBOT 12 CPD)</b>	2						
<b>API Quality Programs for the Petroleum, Petrochemical and Natural Gas Industry</b>								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
API01	Understanding API Spec Q1 Fundamentals Training <b>(MBOT 12 CPD)</b>	2		18-19			14-15	
API02	Risk Based Approach API Spec Q1 Internal Auditor Training <b>(MBOT 12 CPD)</b>	2	15-16			22-23		
API03	Understanding API Spec Q2 Fundamentals Training <b>(MBOT 12 CPD)</b>	2				25-26		
API04	Risk Based Approach API Spec Q2 Internal Auditor Training <b>(MBOT 12 CPD)</b>	2			11-12			26-27
API05	<b>Understanding API Spec Q1 9th vs 10th Edition : Evolution of Quality Management Standards *NEW UPDATE Topic! *HOT Topic!</b>	2	15-16			22-23		
API06	<b>Risk Based Approach API Spec Q1 10th Edition Internal Auditor Training *NEW Topic!</b>	2		18-19			14-15	
<b>ISO 37001 Anti-Bribery Management System (ABMS)</b>								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
ABMS01	Anti-Bribery Governance & Corporate Responsibility	1			11		13	
ABMS02	Malaysia Anti-Corruption Commission Act 2009 & Adequate Procedures	1	17			18		9
ABMS03	Implementing ISO 37001:2016 Anti Bribery Management System (ABMS)	2	10-11		6-7		13-14	
ABMS04	ISO 37001:2016 Anti-Bribery Management Systems (ABMS) Internal Auditor Training	2		20-21		17-18		11-12

GMP / HACCP / ISO 22000 Food Safety Management Systems (FSMS)								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
FS01	Good Manufacturing Practice (GMP) Principles and Applications (MBOT 12 CPD)	2	22-23			17-18		
FS02	Good Manufacturing Practice (GMP) Internal Audit	2		28-29			13-14	
FS03	GMP & HACCP Principles and Applications (MBOT 12 CPD)	2			18-19			11-12
FS04	GMP & HACCP Requirements and Internal Audit (MBOT 12 CPD)	2			25-26			26-27
FS05	GMP & HACCP Internal Audit	2		26-27		22-23		
FS06	HACCP MS 1480:2019 Principles & Application (MBOT 12 CPD)	2			13-14		6-7	
FS07	HACCP MS 1480:2019 Internal Audit (MBOT 12 CPD)	2	16-17					20-21
FS08	Understanding & Implementing ISO 22000:2018 Food Safety Management Systems (MBOT 12 CPD)	2	18-19				9-10	
FS09	ISO 22000:2018 - Food Safety Management Systems Internal Audit (MBOT 12 CPD)	2		15-16				13-14
Process / Operational Improvement								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
OPIM01	Problem Solving Through 7QC Tools	2	16-17		12-13		8-9	
OPIM02	Root Cause Analysis & Effective Corrective Action	2		5-6		3-4		12-13
OPIM03	Cycle Time Reduction (MBOT 5 CPD)	2	22-23		13-14		6-7	
OPIM04	5S & Kaizen: The Strategy for Continuous Improvement (MBOT 5 CPD)	2		20-21		17-18		11-12
OPIM05	Lean Manufacturing (MBOT 5 CPD)	2		6-7		22-23		5-6
Human Resource & Administration								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
HRLAW01	Understanding Labour Laws The Employment Act 1955 (Amendment 2022) (MBOT 5 CPD)	2		11-12				4-5
HRLAW02	Employment Act 1955 & Industrial Relation Act 1967 (THE LATEST AMENDMENT 2022) (MBOT 5 CPD)	2			14-15		30-31	
HRLAW03	Industrial Relation Act 1967 (AMENDMENT 2020) (MBOT 5 CPD)	2	17-18			18-19		
HRLAW04	Combating And Eradicating Of Sexual Harassment At The Workplace	1			20			5
HRLAW05	Understanding Amendment Employment Act 1955 & Domestic Inquiry	2		26-27			16-17	
HRCMP01	Handling Misconduct, Contract of Employment & Termination & Domestic Inquiry (MBOT 5 CPD)	2		13-14				
HRCMP02	Pengurusan Disiplin dan Salah Laku (Pengendalian Ketidakhadiran dan Prestasi Yang Lemah)	2			5-6			
HRCMP03	Managing Misconduct and Domestic Enquiry	2	10-11			15-16		
HRCMP04	Managing Absenteeism at Workplace & Improving Working Morale (MBOT 5 CPD)	2		28-29			6-7	
HRCMP05	Competency Based Behavioral Interviewing & Selection	2			7-8			24-25
HRCMP06	Training Needs Analysis (TNA)	2	30-31			29-30		
HRCMP07	Mastering Time Management & Key Performance Indicators (KPI) (MBOT 5 CPD)	2		15-16			9-10	
HRCMP08	Payroll Management With Latest Employment Laws Amendments and Updates *NEW Topic!	2			21-22			6-7

CERTIFICATION PROGRAM								
CQI and IRCA Certification								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
LA-QMS	CQI and IRCA certified ISO 9001:2015 Lead Auditor (QMS) Training Course (Course ID:18126)	5		19-23			6-10	
LA-IATF	CQI and IRCA Certified QMS ISO 9001:2015 Lead Auditor inc. IATF 16949:2016 Course (CQI & IRCA Reg. No. 1725)	5			15-19			24-28
LA-EMS	CQI and IRCA certified ISO 14001:2015 Lead Auditor (EMS) Training Course (Course ID:18127) (MBOT TS:30 CPD, TC:20 CPD)	5	15-19			22-26		
LA-OSH	CQI and IRCA certified ISO 45001:2018 Lead Auditor (OHS) Training Course (Course ID:1929) (DOSH - 10 CFP)	5	29 Jan- 2 Feb		4-8		13-17	
PECB Certification								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
LA-ABMS	PECB Certified ISO 37001 (ABMS) Lead Auditor	5		19-23 (Physical)	15-19 (online)			24-28
LA-ENMS	PECB Certified ISO 50001 (EnMS) Lead Auditor (20 ST-CDP) (MBOT TS:30 CPD, TC:20 CPD)	5		19-23			6-10	
LA-ISMS	PECB Certified ISO 27001 (ISMS) Lead Auditor (self study / e-learning)	5		19-23			13-17	
LA-GDPM	PECB Certified ISO 13485 (QMS-Medical) Lead Auditor (self study / e-learning)	5	15-19			22-26		
LA-LRM	PECB Certified ISO 31000 Lead Risk Manager (self study / e-learning)	5						24-28
LA-RM	PECB Certified ISO 31000 Risk Manager (self study / e-learning)	3			15-19			
Total Quality Management Professional Diploma								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
TQM01	Principles of TQM		Call us for latest schedule.					
TQM02	Quality Management System							
TQM03	Quality Tools & Methods							
TQM04	Quality Planning & Implementation							
TQM05	TQM Audit							

SOFT SKILLS								
Leadership & Professional Development								
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun
LDS01	Developing Future Leaders	2	Currently Available In-House Training Only. Please contact us for more info.					
LDS02	Essential Managerial and Leadership Training (MBOT 5 CPD)	2						
LDS03	Coaching and Mentoring Skills For Successful Leadership	2						
LDS04	How to Manage & Lead Subordinate Effectively	2						
LDS05	Strategic Organizing Skills for Leaders	2						
LDS06	Maximizing Team Dynamic & Performance of Your Team	2						

Interpersonal Skills and Motivation									
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun	
SSCM01	The Art of EQ - Enhancing Initiative Work Culture	2							<b>Currently Available In-House Training Only. Please contact us for more info.</b>
SSCM02	Building Resilience and Managing Stress, Anger and Anxiety	2							
SSCM03	Building a Towering Personality	2							
SSCM04	Effective Communication and Rapport Building	2							
SSCM05	Ignite your Motivation, Commitment, Pride and Ownership	2							
Sales, Marketing and Communication									
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun	
COM-GPT1	Chat GPT for Enhanced Workplace Productivity	1							<b>Currently Available In-House Training Only. Please contact us for more info.</b>
COM-GPT2	Kursus Membina Marketing Plan Dengan ChatGPT	1							
COM-GPT3	Kursus Mengurus Content Sosial Media Dengan ChatGPT	1							
COM-GPT4	Kursus Menulis Copywriting Dengan ChatGPT	1							
COM-CS1	Customer Experience & Service Delivery	2							
COM-CS2	Customer Service And Management	2							
COM-W1	Technical Report Writing Skills <b>(MBOT 5 CPD)</b>	2							
COM-P1	Effective Presentation Skills <b>(MBOT 5 CPD)</b>	2							

HARD SKILL									
Accounting & Finance									
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun	
ACC01	E-Invoicing Compliance in Malaysia	2		20-21		22-23			<b>Currently Available In-House Training Only. Please contact us for more info.</b>
ACC02	E-Invoicing Compliance in Malaysia	1	22	22			15		
ACC03	Finance for Non-Finance Managers/Executive	2							
ACC04	Basic & Advanced Accounting for Entrepreneurs	2							
ACC05	E-Filing & EA Form Preparation	2							
ACC06	Cashflow Management & Budgetary Planning	2							
ACC07	Full Sets of Accounting using Cloud Accounting System	2							
ACC08	Practical Accounting & Bookkeeping for SME	2							
ACC09	Pengurusan Kewangan untuk SME	2							
ACC10	Pengurusan Akaun Perniagaan Mikro	2							
ACC11	Pengurusan Kewangan Peribadi	2							
Microsoft Office									
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun	
MCS01	Microsoft Excel for Beginner to Advance	2		18-19			14-15		
MCS02	Microsoft Excel for Beginner to Intermediate	2	15-16			22-23			
MCS03	Microsoft Excel for Intermediate to Advance	2		20-21		17-18		11-12	

OTHER COURSES									
ISO 27001 Information security Management System (ISMS)									
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun	
ISMS01	Understanding of ISO/IEC 27001:2022 (ISMS) Information Security Management <b>(MBOT 12 CPD)</b>	2	29-30			25-26			
ISMS02	ISO/IEC 27001:2022 Internal Auditor Training	2			11-12			26-27	



ISO/IEC 17025 General Requirements for the Competence of Testing and Calibration Laboratories									
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun	
IEC01	Measurement and Calibration System Training ( <b>MBOT 12 CPD</b> )	2	16-17		12-13		8-9		
IEC02	Understanding & Implementing ISO/IEC 17025:2017 ( <b>MBOT 12 CPD</b> )	2	22-23			3-4		12-13	
IEC03	Risk Based Internal ISO /IEC 17025; 2017 Auditor Training ( <b>MBOT 12 CPD</b> )	2		5-6			6-7		
IEC04	Introduction to Measurement Uncertainty ( <b>MBOT 12 CPD</b> )	2		20-21		17-18		11-12	
IEC05	Sampling System & Technique ( <b>MBOT 12 CPD</b> )	2	10-11		6-7		13-14		
IEC06	Method Validation and Verification ( <b>MBOT 12 CPD</b> )	2		5-6		3-4		12-13	
AS 9100 Aerospace Quality Management System									
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun	
AER01	Understanding AS 9100 Aerospace Quality Management System ( <b>MBOT 12 CPD</b> )	2	9-10		19-20		15-16		
AER02	Internal AS9100 Management System Auditing ( <b>MBOT 12 CPD</b> )	2		26-27		23-24		25-26	
ISO 13485 Medical Devices & Good Distribution Practices for Medical Devices (GDPMD)									
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun	
GDPMD01	Understanding ISO13485 Medical Device Quality Management System Requirements	2	15-16			22-23			
GDPMD02	ISO 13485:2003 Internal Auditor ( <b>MBOT 12 CPD</b> )	2		18-19			14-15		
GDPMD03	Risk Management for ISO 13485:2003 Medical Device (GDPMD)	1				25			
GDPMD04	Good Distribution Practices for Medical Devices (GDPMD) ( <b>MBOT 12 CPD</b> )	2		12-13			20-21		
GDPMD05	Good Distribution Practices for Medical Devices Internal Auditor Training ( <b>MBOT 12 CPD</b> )	2			20-21			24-25	
ISO 21001 Educational Organizations Management System									
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun	
EOM01	Understanding of ISO 21001: 2018 Educational Organisation Management System	2	Currently Available In-House Training Only. Please contact us for more info.						
EOM02	ISO 21001:2018 – Management Systems for Educational Organizations – Internal Auditor Training Course	2							
IATF 16949 Automotive Quality Management System									
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun	
IATF01	Understanding & Implementing IATF 16949 Automotive Quality Management System	2		18-19			14-15		
IATF02	Risk Based Approach IATF 16949 Internal Auditor Training.	2	15-16			22-23			
IATF03	Mastering & Implementation of Automotive 5 Core Tools	5		20-21		17-18		11-12	
Integrated QHEMS (ISO 9001,ISO 14001 and ISO 45001) Management System									
Code	Course	Day	Jan	Feb	Mar	Apr	May	Jun	
QHEMS01	Understanding ISO 9001 & ISO 14001 Integrated Quality & Environmental Management Systems.	2		20-21		17-18		11-12	
QHEMS02	ISO 9001 & ISO 14001 Integrated Quality & Environmental Management Systems Internal Auditor Training.	2	10-11		6-7		13-14		

QHEMS03	Understanding Integrated ISO 9001, ISO 14001, ISO 45001 and ISO 41001 Management Systems	2	22-23		13-14		6-7	
QHEMS04	ISO 14001:2015 & ISO 45001:2018 Integrated Environmental, Occupational Health & Safety Management Systems	2		20-21		17-18		11-12

### Public Training Calendar 2024 (Jul-Dec)

ISO 9001 Quality Management System (QMS)								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
QMS01	Understanding & Implementing ISO 9001 Quality Management System	2		5-6			19-20	11-12
QMS02	Risk Based Approach ISO 9001:2015 Internal Auditor Training.	2	17-18			22-23		
QMS03	Effective Documented Information & Record Management <b>(MBOT 5 CPD)</b>	1		7			21	16-17
QMS04	ISO 9001 QMS Successor Quick Start Course	3			9-11			
ISO 14001 Environmental Management System EIMAS - Continuous Professional Development Programs								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
ESG01	Introduction & Implementing of Environment, Social, Governance (ESG)	2	8		12		25	
EMS01	Understanding & Implementing ISO 14001 Environmental Management System <b>(MBOT 12 CPD)</b>	2		12-13			4-5	
EMS02	Risk Based Approach ISO 14001 Internal Auditor Training <b>(MBOT 12 CPD)</b>	2			18-19			5-6
EMS03	Risk Based Environmental Aspects & Impacts Assessment <b>(MBOT 12 CPD)</b>	2				24-25		
EMS04	Environmental Business Risk & Opportunity <b>(MBOT 12 CPD)</b>	2		21-22				19-20
EMS05	Environmental Management System (EMS) Context of the Organization & Associated Risks & Opportunities <b>(MBOT 12 CPD)</b>	1	10-11				13-14	
EMS06	Malaysia Environmental Law <b>(MBOT 12 CPD)</b>	1			24			
EMS-SW1	Life Cycle Perspective & Its Application on Scheduled Waste Management <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2	2-3				6-7	
EMS-SW2	Environmental Hazards & Pollution Prevention of Chemicals <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2		12-13				3-4
EMS-SW3	Effective Environmental Communication & Control on Scheduled Waste Management <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2				14-15		
EMS-SW4	The Essential Techniques to Reduce & Manage Scheduled Waste Management <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2			23-24 (PG)			
EMS-SW5	<b>Innovations in Schedule Waste Treatment and Disposal &amp; Trends in E-Waste Management (Eimas-CPD) *NEW Topic!</b>	2			3-4			16-17
EMS-A1	Ventilation -Introduction to Air Pollution Control & It's Application <b>(Eimas-12 CPD) (MBOT 12 CPD)</b>	2	10-11				18-19	

EMS-SO1	Scrubbers-Performance Monitoring & Troubleshooting <b>(Eimas-12 CPD)</b> <b>(MBOT 12 CPD)</b>	2				28-29		
EMS-SO2	Industrial Effluent Treatment System Management & Optimization <b>(Eimas-12 CPD)</b> <b>(MBOT 12 CPD)</b>	2			9-10			
EMS-SO3	Execution & Optimization for Chemical & Biological Process of Industrial Effluent Treatment Operations <b>(Eimas-12 CPD)</b> <b>(MBOT 12 CPD)</b>	2						19-20
EMS-SO4	Industrial Wastewater Treatment Plant- Microorganisms in Activated Sludge Process <b>(Eimas-12 CPD)</b> <b>(MBOT 12 CPD)</b>	2		27-28				
EMS-SO5	Basic Principles and Fundamentals in Biological Wastewater Treatment Process for Treating Sewage <b>(Eimas-12 CPD)</b> <b>(MBOT 12 CPD)</b>	2	24-25					
EMS-SO6	Advances Biological & Chemical Treatment Processes for Industrial Wastewaters <b>(Eimas-12 CPD)</b> <b>(MBOT 12 CPD)</b>	2				1-2		
EMS-BF1	Bag Filter Dust Collector Performing Monitoring as a Tool for Preventive Culture <b>(Eimas -12 CPD)</b> <b>(MBOT 12 CPD)</b>	2		7-8				25-26 (JB)
<b>ISO 50001 Energy Management System (EnMS) Continous Development Program (CDP) for Registered Electrical Energy Manager</b>								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
REEM01	Understanding & Implementing ISO 50001(EnMS) Energy Management System <b>(8 ST- CDP)</b> <b>(MBOT 12 CPD)</b>	2		5-6			7-8	
REEM02	Risk-Based Approach ISO 50001 Internal Auditor Training <b>(8 ST- CDP)</b> <b>(MBOT 12 CPD)</b>	2	1-2			14-15		
REEM03	<b>GHG Inventory, Accounting and Reporting: Pathway to Net Zero &amp; Understanding CBAM (Carbon Border Adjustment Mechanism) Implementation Strategies (MBOT 12 CPD)</b> <b>*NEW Topic!</b>	2	23-24		23-24		18-19	
REEM04	<b>Carbon Footprint Reduction Strategies for CBAM-Driven Sustainability (MBOT 12 CPD)</b> <b>*NEW Topic!</b>	2		26-27		3-4		16-17
REEM05	<b>The Significance of Energy Efficiency &amp; Key Tips To Boost It (8 ST-CDP) (MBOT 12 CPD) *NEW Topic!</b>	2	18-19		26-27		11-12	
REEM06	<b>HVAC: Current and Common Engineering Problems &amp; Their Solutions For Industry (8 ST- CDP) (MBOT 12 CPD)</b>	2		13-14			4-5	
REEM07	<b>Chillers: Current and Common Engineering Problems &amp; Their Solutions For Industry (8 ST- CDP) (MBOT 12 CPD)</b>	2	15-16			24-25		
REEM08	<b>Air Compressors: Current and Common Engineering Problems &amp; Their Solutions For Industry (8 ST-CDP) (MBOT 12 CPD)</b>	2			12-13			2-3
REEM09	Electrical Engineering for Non Electrical Engineer <b>(8 ST-CDP) (MBOT 12 CPD)</b>	2		26-27			14-15	
REEM10	<b>Energy Management Revolutions - Pioneering Electrical Integration for Future *New Topic!</b>	2		15-16		28-29		12-13

ISO 45001 Occupational Health & Safety Management System DOSH - Continuous Education Programs								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
OSH01	Understanding & Implementing ISO 45001:2018 (OSHMS ) Occupational Health & Safety Management System <b>(DOSH - 10 CEP)</b>	2	15-16		9-10		18-19	
OSH02	ISO 45001:2018 (OSHMS) Internal Auditor <b>(DOSH - 10 CEP)</b>	2		6-7		14-15		11-12
OSH03	Hazard Identification, Risk Assessment and Risk Control (HIRARC) <b>(DOSH - 10 CEP)</b>	2	10-11		23-24		25-26	
OSH04	Hazard Identification and Assessment of Risks and Opportunities as per ISO45001:2018 Requirement <b>(DOSH - 10 CEP) *NEW Topic!</b>	2		12-13		21-22		16-17
OSH05	Sustainable Safety & Health Committee <b>(DOSH - 10 CEP)</b>	2	22-23		4-5		7-8	
OSH06	Workplace Ergonomics and Environment <b>(DOSH - 10 CEP)</b>	2		19-20		8-9		18-19
OSH07	Behavioural Based Safety <b>(DOSH - 10 CEP)</b>	2	4-5		11-12		12-3	
OSH08	<b>Accident And Incident Investigation, Recording And Reporting (NADOPOD) (DOSH - 10 CEP) *NEW Topic!</b>	2	11-12		25-26		19-20	
OSH09	Electrical Safety for Electrical & Non-Electrical Practitioner <b>(DOSH - 10 CEP) (MBOT 12 CPD)</b>	2		13-14		16-17		12-13
OSH10	<b>OSH Coordinator (OSH-C) Programme (Penang) *HOT Topic!</b>	3	15-17		23-25		11-13	
OSH11	<b>OSH Coordinator (OSH-C) Programme (KL / Shah Alam) *HOT Topic!</b>	3		19-21		21-23		16-18
OSH12	Hearing Conservation Awareness Training - Compliance To OSH (Noise Exposure) Regulations 2019 <b>(DOSH - 5 CEP) (MBOT 6 CPD)</b>	1	17		26		15	
OSH13	Occupational Safety And Health (Amendment) Act 2022 Awareness <b>(DOSH - 5 CEP)</b>	1		26		15		23
OSH14	Forklift / Reach Truck Safety & Certification Training	2	<b>Currently Available In-House Training Only. Please contact us for more info.</b>					
OSH15	First Aid & CPR Training <b>(MBOT 12 CPD)</b>	2						
OSH16	Malaysian Occupational Health & Safety Law	2						
API Quality Programs for the Petroleum, Petrochemical and Natural Gas Industry								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
API01	Understanding API Spec Q1 Fundamentals Training <b>(MBOT 12 CPD)</b>	2		6-7	25-26		18-19	
API02	Risk Based Approach API Spec Q1 Internal Auditor Training <b>(MBOT 12 CPD)</b>	2	4-5			14-15		11-12
API03	Understanding API Spec Q2 Fundamentals Training <b>(MBOT 12 CPD)</b>	2	11-12			3-4		16-17
API04	Risk Based Approach API Spec Q2 Internal Auditor Training <b>(MBOT 12 CPD)</b>	2		19-20			27-28	
API05	<b>Understanding API Spec Q1 9th vs 10th Edition : Evolution of Quality Management Standards *NEW UPDATE Topic! *HOT Topic!</b>	2	22-23			24-25		18-19
API06	<b>Understanding API Spec Q1 10th Edition : Evolution of Quality Management Standards *NEW UPDATE Topic! *HOT Topic!</b>	2		5-6			18-19	
API07	<b>Risk Based Approach API Spec Q1 10th Edition Internal Auditor Training *NEW Topic!</b>	2	17		19-20		7-8	

ISO 37001 Anti-Bribery Management System (ABMS)								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
ABMS01	Anti-Bribery Governance & Corporate Responsibility	1	11-12		4-5	3-4		30-31
ABMS02	Malaysia Anti-Corruption Commission Act 2009 & Adequate Procedures	1		19-20			27-28	
ABMS03	Implementing ISO 37001:2016 Anti Bribery Management System (ABMS)	2	22-23		11-12	24-25		9-10
ABMS04	ISO 37001:2016 Anti-Bribery Management Systems (ABMS) Internal Auditor Training	2		5-6			18-19	
GMP / HACCP / ISO 22000 Food Safety Management Systems (FSMS)								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
FS01	Good Manufacturing Practice (GMP) Principles and Applications (MBOT 12 CPD)	2	15-16					
FS02	Good Manufacturing Practice (GMP) Internal Audit	2		1-2				
FS03	GMP & HACCP Principles and Applications (MBOT 12 CPD)	2			3-4			
FS04	GMP & HACCP Requirements and Internal Audit (MBOT 12 CPD)	2			26-27			
FS05	GMP & HACCP Internal Audit	2				15-16		
FS06	HACCP MS 1480:2019 Principles & Application (MBOT 12 CPD)	2					18-19	
FS07	HACCP MS 1480:2019 Internal Audit (MBOT 12 CPD)	2						9-10
FS08	Understanding & Implementing ISO 22000:2018 Food Safety Management Systems (MBOT 12 CPD)	2	11-12				6-7	
FS09	ISO 22000:2018 - Food Safety Management Systems Internal Audit (MBOT 12 CPD)	2		21-22				30-31
Process / Operational Improvement								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
OPIM01	Problem Solving Through 7QC Tools	2	11-12			29-30		
OPIM02	Root Cause Analysis & Effective Corrective Action	2		1-2			18-19	
OPIM03	Cycle Time Reduction (MBOT 5 CPD)	2			25-26			9-10
OPIM04	5S & Kaizen: The Strategy for Continuous Improvement (MBOT 5 CPD)	2	2-3			22-23		
OPIM05	Lean Manufacturing (MBOT 5 CPD)	2		14-15			7-8	
Human Resource & Administration								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
HRLAW01	Understanding Labour Laws The Employment Act 1955 (Amendment 2022) (MBOT 5 CPD)	2			23-24			19-20
HRLAW02	Employment Act 1955 & Industrial Relation Act 1967 (THE LATEST AMENDMENT 2022) (MBOT 5 CPD)	2	11-12			29-30		
HRLAW03	Industrial Relation Act 1967 (AMENDMENT 2020) (MBOT 5 CPD)	2		1-2			18-19	
HRLAW04	Combating And Eradicating Of Sexual Harassment At The Workplace	1			25-26			9-10
HRLAW05	Understanding Amendment Employment Act 1955 & Domestic Inquiry	2	2-3			22-23		
HRCMP01	Handling Misconduct, Contract of Employment & Termination & Domestic Inquiry (MBOT 5 CPD)	2		8-9			27-28	
HRCMP02	Pengurusan Disiplin dan Salah Laku (Pengendalian Ketidakhadiran dan Prestasi Yang Lemah)	2			12-13			2-3



HRCMP03	Managing Misconduct and Domestic Enquiry	2	29-30			9-10		
HRCMP04	Managing Absenteeism at Workplace & Improving Working Morale (MBOT 5 CPD)	2		14-15			7-8	
HRCMP05	Competency Based Behavioral Interviewing & Selection	2			19-20			12-13
HRCMP06	Training Needs Analysis (TNA)	2	25-26			2-3		
HRCMP07	Mastering Time Management & Key Performance Indicators (KPI) (MBOT 5 CPD)	2		19-20			14-15	
HRCMP08	Payroll Management With Latest Employment Laws Amendments and Updates *NEW Topic!	2			3-4			17-18

### CERTIFICATION PROGRAM

#### CQI and IRCA Certification

Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
LA-QMS	CQI and IRCA certified ISO 9001:2015 Lead Auditor (QMS) Training Course (Course ID:18126)	5	15-19			21-25		
LA-IATF	CQI and IRCA Certified QMS ISO 9001:2015 Lead Auditor inc. IATF 16949:2016 Course (CQI & IRCA Reg. No. 1725)	5			23-27			9-13
LA-EMS	CQI and IRCA certified ISO 14001:2015 Lead Auditor (EMS) Training Course (Course ID:18127) (MBOT TS:30 CPD, TC:20 CPD)	5		19-23			11-15	
LA-OSH	CQI and IRCA certified ISO 45001:2018 Lead Auditor (OHS) Training Course (Course ID:1929) (DOSH - 10 CEP)	5				14-18		

#### PECB Certification

Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
LA-ABMS	PECB Certified ISO 37001 (ABMS) Lead Auditor	5			23-27			9-13
LA-ENMS	PECB Certified ISO 50001 (EnMS) Lead Auditor (20 ST-CDP) (MBOT TS:30 CPD, TC:20 CPD)	5	15-19			21-25		
LA-ISMS	PECB Certified ISO 27001 (ISMS) Lead Auditor (self study / e-learning)	5			23-27			
LA-GDPMD	PECB Certified ISO 13485 (QMS-Medical) Lead Auditor (self study / e-learning)	5		19-23			11-15	
LA-LRM	PECB Certified ISO 31000 Lead Risk Manager (self study / e-learning)	5				14-18		
LA-RM	PECB Certified ISO 31000 Risk Manager (self study / e-learning)	3			9-13			16-20

#### Total Quality Management Professional Diploma

Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
TQM01	Principles of TQM	Call us for latest schedule.						
TQM02	Quality Management System							
TQM03	Quality Tools & Methods							
TQM04	Quality Planning & Implementation							
TQM05	TQM Audit							

SOFT SKILLS									
Leadership & Professional Development									
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec	
LDS01	Developing Future Leaders	2		14-15			7-8		
LDS02	Essential Managerial and Leadership Training (MBOT 5 CPD)	2	11-12		19-20				12-13
LDS03	Coaching and Mentoring Skills For Successful Leadership	2	<b>Currently Available In-House Training Only. Please contact us for more info.</b>						
LDS04	How to Manage & Lead Subordinate Effectively	2							
LDS05	Strategic Organizing Skills for Leaders	2							
LDS06	Maximizing Team Dynamic & Performance of Your Team	2							
Interpersonal Skills and Motivation									
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec	
SSCM01	The Art of EQ - Enhancing Initiative Work Culture	2	<b>Currently Available In-House Training Only. Please contact us for more info.</b>						
SSCM02	Building Resilience and Managing Stress, Anger and Anxiety	2							
SSCM03	Building a Towering Personality	2							
SSCM04	Effective Communication and Rapport Building	2							
SSCM05	Ignite your Motivation, Commitment, Pride and Ownership	2							
Sales, Marketing and Communication									
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec	
COM-GPT1	Chat GPT for Enhanced Workplace Productivity	1	<b>Currently Available In-House Training Only. Please contact us for more info.</b>						
COM-GPT2	Kursus Membina Marketing Plan Dengan ChatGPT	1							
COM-GPT3	Kursus Mengurus Content Sosial Media Dengan ChatGPT	1							
COM-GPT4	Kursus Menulis Copywriting Dengan ChatGPT	1							
COM-CS1	Customer Experience & Service Delivery	2							
COM-CS2	Customer Service And Management	2							
COM-W1	Technical Report Writing Skills (MBOT 5 CPD)	2							
COM-P1	Effective Presentation Skills (MBOT 5 CPD)	2							

HARD SKILL									
Accounting & Finance									
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec	
ACC01	E-Invoicing Compliance in Malaysia	2	23-24		23-24		18-19		
ACC02	E-Invoicing Compliance in Malaysia	1		26		3		17	
ACC03	Finance for Non-Finance Managers/Executive	2	<b>Currently Available In-House Training Only. Please contact us for more info.</b>						
ACC04	Basic & Advanced Accounting for Entrepreneurs	2							
ACC05	E-Filing & EA Form Preparation	2							
ACC06	Cashflow Management & Budgetary Planning	2							
ACC07	Full Sets of Accounting using Cloud Accounting System	2							
ACC08	Practical Accounting & Bookkeeping for SME	2							
ACC09	Pengurusan Kewangan untuk SME	2							
ACC10	Pengurusan Akaun Perniagaan Mikro	2							
ACC11	Pengurusan Kewangan Peribadi	2							

Microsoft Office								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
MCS01	Microsoft Excel for Beginner to Advance	2	23-24		23-24		18-19	
MCS02	Microsoft Excel for Beginner to Intermediate	2		26-27		3-4		16-17
MCS03	Microsoft Excel for Intermediate to Advance	2	18-19		26-27		11-12	

OTHER COURSES								
ISO 27001 Information security Management System (ISMS)								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
ISMS01	Understanding of ISO/IEC 27001:2022 (ISMS) Information Security Management (MBOT 12 CPD)	2	15-16			24-25		
ISMS02	ISO/IEC 27001:2022 Internal Auditor Training	2			12-13			2-3
ISO/IEC 17025 General Requirements for the Competence of Testing and Calibration Laboratories								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
IEC01	Measurement and Calibration System Training (MBOT 12 CPD)	2		13-14			4-5	
IEC02	Understanding & Implementing ISO/IEC 17025:2017 (MBOT 12 CPD)	2	15-16			24-25		
IEC03	Risk Based Internal ISO /IEC 17025; 2017 Auditor Training (MBOT 12 CPD)	2		1-2			18-19	
IEC04	Introduction to Measurement Uncertainty (MBOT 12 CPD)	2			25-26			9-10
IEC05	Sampling System & Technique (MBOT 12 CPD)	2	25-26			2-3		
IEC06	Method Validation and Verification (MBOT 12 CPD)	2			12-13			2-3
AS 9100 Aerospace Quality Management System								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
AER01	Understanding AS 9100 Aerospace Quality Management System (MBOT 12 CPD)	2	15-16			24-25		
AER02	Internal AS9100 Management System Auditing (MBOT 12 CPD)	2			12-13			2-3
ISO 13485 Medical Devices & Good Distribution Practices for Medical Devices (GDPMD)								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
GDPMD01	Understanding ISO13485 Medical Device Quality Management System Requirements	2		13-14			4-5	
GDPMD02	ISO 13485:2003 Internal Auditor (MBOT 12 CPD)	2	15-16			24-25		
GDPMD03	Risk Management for ISO 13485:2003 Medical Device (GDPMD)	1		1			18	
GDPMD04	Good Distribution Practices for Medical Devices (GDPMD) (MBOT 12 CPD)	2			25-26			9-10
GDPMD05	Good Distribution Practices for Medical Devices Internal Auditor Training (MBOT 12 CPD)	2	25-26			2-3		
ISO 21001 Educational Organizations Management System								
Code	Course	Day	Jul	Aug	Sep	Oct	Nov	Dec
EOM01	Understanding of ISO 21001: 2018 Educational Organisation Management System	2	Currently Available In-House Training Only. Please contact us for more info.					
EOM02	ISO 21001:2018 – Management Systems for Educational Organizations – Internal Auditor Training Course	2						

<b>IATF 16949 Automotive Quality Management System</b>								
<b>Code</b>	<b>Course</b>	<b>Day</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>
IATF01	Understanding & Implementing IATF 16949 Automotive Quality Management System	2			25-26			9-10
IATF02	Risk Based Approach IATF 16949 Internal Auditor Training.	2	25-26			2-3		
IATF03	Mastering & Implementation of Automotive 5 Core Tools	5			12-13			2-3
<b>Integrated QHEMS (ISO 9001,ISO 14001 and ISO 45001) Management System</b>								
<b>Code</b>	<b>Course</b>	<b>Day</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>
QHEMS01	Understanding ISO 9001 & ISO 14001 Integrated Quality & Environmental Management Systems.	2		1-2			18-19	
QHEMS02	ISO 9001 & ISO 14001 Integrated Quality & Environmental Management Systems Internal Auditor Training.	2			25-26			9-10
QHEMS03	Understanding Integrated ISO 9001, ISO 14001, ISO 45001 and ISO 41001 Management Systems	2	2-3			22-23		
QHEMS04	ISO 14001:2015 & ISO 45001:2018 Integrated Environmental, Occupational Health & Safety Management Systems	2		8-9			27-28	

# LIST OF CREDENTIAL



Jabatan Keselamatan dan Kesihatan Pekerjaan  
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