



PUBLIC TRAINING CALENDAR 2021 (July- December)



Location: Petaling Jaya /Shah Alam / W.P KL / Penang /Kuantan /Johor /Kuching /W.P Labuan

****ON-LINE (Remote Online Training) are AVAILABLE for all courses****

****ALL Training Courses are HRDF Claimable ****

Course	Day	JUL	AUG	SEP	OCT	NOV	DEC
ISO 9001 Quality Management System.							
Understanding & Implementing ISO 9001 Quality Management System.	2		3-4		25-26		7-8
Effective Documented Information Management.	1	13		20		18	
Risk Based Approach ISO 9001:2015 Internal Auditor Training.	2		11-12			22-23	
Prescriptions of Non Conformance & Corrective Actions.	2	5-6			6-7		14-15
CQI and IRCA certified ISO 9001:2015 Lead Auditor (QMS) Training Course (Course ID:18126)	5						
ISO 37001 Anti-Bribery Management System (ABMS)							
Anti-Bribery Governance & Corporate Responsibility	1		2		12		17
Malaysia Anti-Corruption Commission Act 2009 & Adequate Procedures	1	5	16	9		15	10
Implementing ISO 37001:2016 – Anti Bribery Management System (ABMS)	2	12-13		6-7		18-19	
ISO 37001:2016 Anti-Bribery Management Systems (ABMS)Internal Auditor Training	2		4-5		25-26		1-2
PECB Certified ISO 37001 Lead Implementer.	5	Call us for latest schedule.					
PECB Certified ISO 37001 Lead Auditor	5	Call us for latest schedule.					
IATF 16949 Automotive Quality Management System							
Understanding & Implementing IATF 16949 Automotive Quality Management System	2						
Risk Based Approach IATF 16949 Internal Auditor Training.	2						
Mastering & Implementation of Automotive 5 Core Tools	5						
CQI & IRCA Certified QMS ISO 9001:2015 Lead Auditor inc. IATF 16949:2016 Course (CQI & IRCA Reg. No. 1725)	5						

ISO 14001 Environmental Management System & EiMAS - Continuous Professional Development Programs.							
Understanding & Implementing ISO 14001 Environmental Management System	2		11-12		20-21		
Risk Based Approach ISO 14001 Internal Auditor Training	2	7-8		13-14			6-7
Risk Based Environmental Aspects & Impacts Assessment.	2		23-24		6-7		
Environmental Business Risk & Opportunity	2			9-10			20-21
Life Cycle Perspective & Its Application on Scheduled Waste Management.	2	8-9		7-8		22-23	
Environmental Hazards & Pollution Prevention of Chemicals	2		16-17		25-26		1-2
Ventilation -Introduction to Air Pollution Control & It's Application	2		24-25		20-21		13-14
Scrubbers-Performance Monitoring & Troubleshooting	2	14-15		29-30		16-17	
Industrial Effluent Treatment System Management & Optimization	2		4-5		11-12		29-30
Environmental Impacts of Solid Waste & It's Management In Malaysia	2	12-13		21-22		8-9	
Mitigation and Handling of Chemical & Waste Spillage	2		11-12			10-11	
Environmental Management System (EMS) Context of the Organization & Associated Risks & Opportunitie (4 hours /day)	2		19-20		4-5		15-16
Execution & Optimization for Chemical & Biological Process of Industrial Effluent Treatment Operations	2	5-6		14-15		29-30	
Malaysia Environmental Law	1	Available for In-House Training					
CQI and IRCA certified ISO 14001:2015 Lead Auditor (EMS) Training Course (Course ID:18127)	5						
Energy Management System							
Energy Conservation for Manufacturer (ST- CDP)	1	8		14		23	
New Era of Energy Management (ST- CDP)	2		17-18		4-5		13-14
Understanding & Implementing ISO 50001 (EnMS) Energy Management System	2	1-2		20-21		9-10	
Risk Based Approach ISO 50001 Internal Auditor training	2		4-5			17-18	
Electrical Engineering for Non Electrical Engineer (CIDB- CCD) (ST-CDP)	2		23-24		21-22		30-31
PECB Certified ISO 50001 Lead Auditor	5						

Specification for Quality Programs for the Petroleum, Petrochemical and Natural Gas Industry							
Understanding API Spec Q1 Fundamentals Training	2	13-14			13-14		
Risk Based Approach API Spec Q1 Internal Auditor Training	2		2-3			15-16	
Understanding API Spec Q2 Training	2						
API Spec Q2 Internal Auditor Training	2						
ISO 21001 Educational Organizations Management Trainings							
Understanding of ISO 21001: 2018 Educational Organisation Management System	2			7-8			1-2
ISO 21001:2018 – Management Systems for Educational Organizations – Internal Auditor Training Course	2		25-26			17-18	
ISO 45001 Occupational Health & Safety Management System & DOSH - Continuous Education Programs.							
Understanding & Implementing ISO 45001:2018 (OSHMS) Occupational Health & Safety Management System (DOSH - CEP)	2	8-9		13-14		23-24	
Internal ISO 45001 (HSMS) Auditor Training (DOSH - CEP)	2		11-12		25-26		
Hazard Identification and Assessment of Risks and Opportunities (HIARO)	1	17		8		22	
Sustainable Safety & Health Committee Training (DOSH - CEP)	2	12-13		20-21		8-9	
Workplace Ergonomics and Environment (DOSH - CEP)	2	26-27		9-10		17-18	
Behavioural Based Safety (DOSH - CEP)	2		2-3		11-12		15-16
Electrical Safety for contractors & Construction Workers (DOSH - CEP)	1		25		27		20
Evaluation & Review of Hazard Identification and Assessment of Risks and Opportunities (HIARO)	2	5-6	17-18		20-21		8-9
Reinforcement of Electrical Safe Work Practices (DOSH - CEP)	2	23-24		22-23		29-30	
Safe Working at Height Training	2						
Forklift / Reach Truck Safety & Certification Training	2						
First Aid & CPR Training	2						
Overhead Crane Safety Training	2						
CQI and IRCA certified ISO 45001:2018 Lead Auditor (OHS) Training Course (Course ID:1929)	5						

Integrated QHEMS (ISO 9001,ISO 14001 and ISO 45001) Management System							
Understanding ISO 9001 & ISO 14001 Integrated Quality & Environmental Management Systems.	2		18-19			23-24	
ISO 9001 & ISO 14001 Integrated Quality & Environmental Management Systems Internal Auditor Training.	2			28-29			13-14
Management System Successor Quick Start Course	2		25-26		13-14		6-7
Malaysia Environmental, Occupational Safety & Health (MEOSH) Acts and Regulations	3	12-14			25-27		8-10
ISO 14001:2015 & ISO 45001:2018 Integrated Environmental, Occupational Health & Safety Management Systems	2			14-15		29-30	
HACCP / ISO 22000 Food Safety Management Systems							
HACCP MS 1480:2019 Principles and Application	2		8-9		17-18	29-30	
HACCP MS 1480:2019 Internal Audit	2	14-15		28-29			1-2
Good Manufacturing Practice (GMP)	2	27-28		6-7		15-16	
GMP & HACCP Requirements and Internal Audit	2		16-17		25-26		13-14
Understanding & Implementing ISO 22000:2018 Food Safety Management System	2		23-24		11-12		
Food Safety Management System ISO 22000:2018 Internal Auditor Training	2			21-22			8-9
ISO/IEC 17025 General Requirements for the Competence of Testing and Calibration Laboratories							
Measurement and Calibration System Training.	2	12-13		20-21		29-30	
Understanding & Implementing ISO/IEC 17025:2017	2		12-13		27-28		6-7
Risk Based Internal ISO /IEC 17025; 2017 Auditor Training	2	14-15		8-9		17-18	
Introduction to Measurement Uncertainty	2		23-24		11-12		14-15
Sampling System & Technique NEW	2			6-7		24-25	
Method Validation and Verification NEW	2	6-7			4-5		

ISO 13485 Medical Devices & Good Distribution Practices for Medical Devices (GDPMD)							
Understanding ISO13485 Medical Device Quality Management System Requirements	2		4-5			15-16	
ISO 13485:2003 Internal Auditor	2			14-15			9-10
PECB Certified ISO 13485 Lead Auditor	5	Call us for latest schedule.					
Medical Device Risk Management ISO 14971:2007	2			6-7		29-30	
Good Distribution Practices for Medical Devices (GDPMD)	2	26-27			11-12		
Good Distribution Practices for Medical Devices Internal Auditor Training	2		4-5				20-21
AS 9100 Aerospace Quality Management System							
Understanding AS 9100 Aerospace Quality Management System.	2			8-9			9-10
Internal AS9100 Management System Auditing.	2				12-13		
Total Quality Management Professional Diploma							
Principles of TQM	4	Call us for latest schedule.					
Quality Management System	3						
Quality Tools & Methods	3						
Quality Planning & implementation	3	Call us for latest schedule.					
TQM Audit	3						
Process / Operational Improvement							
Problem Solving Through 7QC Tools	2	26-27		6-7		22-23	
Fundamental of Big Data & Operation Excellence	2						
Root Cause Analysis & Effective Corrective Action	2		16-17		4-5		14-15
Cycle Time Reduction	2	5-6		27-28		9-10	
5S & Kaizen: The Strategy for Continuous Improvement	2		23-24		11-12		7-8
Failure Mode & Effects Analysis	2		2-3			15-16	
Lean Manufacturing	2			29-30			

Human Resource & Administration							
Employment Act.	2	12-13		2-3		15-16	
Sexual Harassment at Workplace	2		18-19				13-14
Handling Misconduct, Contract of Employment & Termination, Domestic Inquiry.	2			27-28			
Managing Discipline at Workplace.	2	1-2				9-10	
Managing Absenteeism & Improving Working Morale in Workplace.	2		23-24		13-14		
General Management & Leadership							
Stress Management at Workplace.	2			7-8			30-31
Essential Managerial & Leadership Skills.	2	8-9			6-7		
Mastering Time Management & Key Performance Indicators (KPI)	2					15-16	
Sales, Marketing, Customer Relationships & Planning, Procurement & Manufacturing							
Impactful Communication Skills.	2		4-5				27-28
Professional Selling Skills. NEW	2	14-15				22-23	
Superb Customer Service.	2				12-13		
Effective Presentation Skills.	2					2-3	
Convincing Business Writing at Work.	2			7-8			
Technical Report Writing.	2	7-8					16-17
Business English for Excellent Customer Service.	2	12-13				21-22	


HRDF
 MALAYSIA
 Registered with PSMB
 Training Provider Class B


 KEMENTERIAN KEWANGAN (MOF)
 Registered
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 Kementerian Kesihatan
 Approved DOSH-CEP
 Training


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 Training


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