

Safety Leadership for Supervisor



RM550 ~ Hotel Singgahsana, Petaling Jaya

Course Objectives

- To increase the safety awareness and understanding of the role of operational leaders including supervisors – to drive continual improvement of safety.
- Review the Safety Commitment, philosophy and basic safety practices to improve safety
- Learn necessary tools at the plant leadership level to drive safety improvements and employee involvement.

Course Contents

1. Leadership Actions
 - Management Commitment for safety
 - Organization leadership and accountability
 - Safety goals, objectives and metrics
2. Safety Process
 - Safety Auditing
 - Incident investigation
 - Safety training
 - Motivation and communication
 - Safety meeting
3. Safety discipline

Course Timetable

| Time | Subject |
|-------------|---|
| 0900 | Introduction and Overview |
| 0915 | Leadership Actions <ul style="list-style-type: none">○ Management Commitment for safety○ Organization leadership and accountability○ Safety goals, objectives and metrics |
| 1000 | Tea Break |
| 1015 | Safety Process <ul style="list-style-type: none">○ Safety Auditing○ Incident investigation |
| 1200 | Lunch |
| 1300 | <ul style="list-style-type: none">○ Safety training○ Motivation and communication |
| 1500 | Tea Break |
| 1515 | <ul style="list-style-type: none">○ Safety meeting○ Safety discipline |
| 1700 | End |

For Whom

This course is specially designed for Emergency rescue team member, supervisors and safety & health officer.

Safety Leadership for Supervisor



RM550 ~ Hotel Singgahsana, Petaling Jaya

Location Map



Date

9 February 2012
17 May 2012

Time

9.00 am – 5.00 pm

Hotel Singgahsana Petaling Jaya

Persiaran Barat Off Jalan Sultan
46760 Petaling Jaya
Selangor Darul Ehsan
Tel : 03-7956 2100
Fax : 03-7954 2041

Course Fee

RM 550 per person

Course Fee includes Lunch, Tea-Breaks, Course Notes and Certificate of Completion

Early Bird and Group

Discount

Register at least 2 weeks before the training and enjoy a discounted fee of RM500.

Group of 3 or more participants from the same company will enjoy a 5% discount on the applicable fee

Safety Leadership for Supervisor



RM550 ~ Hotel Singgahsana, Petaling Jaya

REGISTRATION FORM Please (/) your preferred date

9 February 2012

17 May 2012

Billing Details

Company Name : _____

Contact Person (Mr / Mrs / Ms) : _____

Designation : _____

Tel : _____ Fax : _____

Email : _____

Company Stamp:

Authorised Signature :

PARTICIPANT(S) DETAILS

Participant 1

Name (IC No) : _____

Designation : _____

Email : _____

Contact No : _____

Participant 2

Name (IC No) : _____

Designation : _____

Email : _____

Contact No : _____

Participant 3

Name (IC No) : _____

Designation : _____

Email : _____

Contact No : _____

Method of Payment

Kindly select the method of payment on the following:

() Pay the 1 week before the training

() By bank transaction

() By courier / by post

Bank Draft/Cheque No

RM

() Pay during the training

() HRDF-SBL claimable

Application is subject to PSMB approval. You may submit the application with this brochure, together with the programme agenda and speaker's profile which we will provide to you upon request once you have registered.

ADMINISTRATIVE DETAILS

CONTACT PERSON

Ms YY Lee / Mrs Nor Aini Bahrom
Tel: 03-6241 5211 / 016-226 4799 /
012-278 666
Fax: 03-6259 5455
Email: yylee@cammgnt.com /
admin@cammgnt.com

ADDRESS

CAMBRIDGE MANAGEMENT SDN BHD
No. 33-3A-1 Jalan Metro Perdana Barat 1,
Taman Usahawan Kepong Utara, 52100
Kuala Lumpur

COURSE FEE

Normal fee – RM550
Group Discount – 5% (3 or more participants
from the same company)

REGISTRATION

Complete the Registration Form
and fax or email for reservation. All
registrations will be confirmed **ONE WEEK**
before the commencement of the course.

PAYMENT

Payment of fee must be made **PRIOR** to
commencement of the programme.

Crossed cheques should be made payable to
“**CAMBRIDGE MANAGEMENT SDN
BHD**” or bank-in payment to **Maybank
Account No. 5-12389-117631**.

Please fax the bank-in slip with your
company's name to 603-6259 5455 as proof
of payment.

CANCELLATION

Once a registration is confirmed, no
cancellation will be allowed. If the registered
delegate is unable to attend, a substitute is
allowed and please inform us in writing via fax
or email. Confirmed delegate who failed to
attend and last minute cancellation is liable for
the entire fee of the training.

CONFIRMATION

You will receive an invoice indicating course
fee and seminar date. Check it for accuracy.

DISCLAIMER

CAMBRIDGE MANAGEMENT reserves the
right to change the speaker, date and to
cancel the programme should circumstances
beyond the company control arise.
CAMBRIDGE MANAGEMENT also reserves
the right to make alternative arrangements
without prior notice should it be necessary to
do so.

**“ALL TRAININGS ARE 100%
HRDF CLAIMABLE UNDER
SBL SCHEME”**