

# **Internal Occupational Health & Safety (OH&S) Management System Auditing (DOSH-CEP)**



**RM990 ~ Hotel Singgahsana, Petaling Jaya**

## **Course Objectives**

The course has been designed for experience ISO 9001 internal QMS auditors who have fully understand the audit process, hence it will focus to provide in-depth knowledge on auditing to OHSAS 18001:2007 clause by clause and overall clauses interlink.

## **Course Contents**

1. Overview of OHSAS18001 clauses audit model
  - Audit on clause 4.2
  - Audit on clause 4.3
  - Audit on clause 4.4
  - Audit on clause 4.5
  - Audit on clause 4.6
2. Practical Audit
3. Audit Report Writing
4. Auditor Performance Review
5. Practical Audit
6. Audit Report Writing
7. Auditor Performance Review

## **For Whom**

This course is designed for existing internal QMS auditors or skillful internal auditors with minimal understanding of OHSAS 18001 requirements.

# Internal Occupational Health & Safety (OH&S) Management System Auditing (DOSH-CEP)



RM990 ~ Hotel Singgahsana, Petaling Jaya

## Location Map



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### Date

22 & 23 February 2012  
14 & 15 March 2012  
16 & 17 May 2012

### Time

9.00 am – 5.00 pm

### Hotel Singgahsana Petaling Jaya

Persiaran Barat Off Jalan Sultan  
46760 Petaling Jaya  
Selangor Darul Ehsan  
Tel : 03-7956 2100  
Fax : 03-7954 2041

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### Course Fee

**RM 990 per person**

*Course Fee includes Lunch, Tea-Breaks, Course Notes and Certificate of Completion*

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### Early Bird and Group Discount

Register at least 2 weeks before the training and enjoy a discounted fee of RM950.

Group of 3 or more participants from the same company will enjoy a 5% discount on the applicable fee

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## REGISTRATION FORM *Please (/) your preferred date*

22 & 23 Feb 2012

14 & 15 Mar 2012

16 & 17 May 2012

### Billing Details

Company Name : \_\_\_\_\_

Contact Person (Mr / Mrs / Ms) : \_\_\_\_\_

Designation : \_\_\_\_\_

Tel : \_\_\_\_\_ Fax : \_\_\_\_\_

Email : \_\_\_\_\_

Company Stamp:

Authorised Signature :

## PARTICIPANT(S) DETAILS

### **Participant 1**

Name (IC No) : \_\_\_\_\_

Designation : \_\_\_\_\_

Email : \_\_\_\_\_

Contact No : \_\_\_\_\_

### **Participant 2**

Name (IC No) : \_\_\_\_\_

Designation : \_\_\_\_\_

Email : \_\_\_\_\_

Contact No : \_\_\_\_\_

### **Participant 3**

Name (IC No) : \_\_\_\_\_

Designation : \_\_\_\_\_

Email : \_\_\_\_\_

Contact No : \_\_\_\_\_

### Method of Payment

Kindly select the method of payment on the following:

( ) Pay the 1 week before the training

( ) By bank transaction

( ) By courier / by post

Bank Draft/Cheque No

RM

( ) Pay during the training

( ) HRDF-SBL claimable

Application is subject to PSMB approval. You may submit the application with this brochure, together with the programme agenda and speaker's profile which we will provide to you upon request once you have registered.

### ADMINISTRATIVE DETAILS

#### CONTACT PERSON

Ms YY Lee / Mrs Nor Aini Bahrom  
Tel: 03-6241 5211 / 016-226 4799 /  
012-278 666  
Fax: 03-6259 5455  
Email: yylee@cammgnt.com /  
admin@cammgnt.com

#### ADDRESS

**CAMBRIDGE MANAGEMENT SDN BHD**  
No. 33-3A-1 Jalan Metro Perdana Barat 1,  
Taman Usahawan Kepong Utara, 52100  
Kuala Lumpur

#### COURSE FEE

Normal fee – RM990  
Group Discount – 5% (3 or more participants  
from the same company)

#### REGISTRATION

Complete the Registration Form  
and fax or email for reservation. All  
registrations will be confirmed **ONE WEEK**  
before the commencement of the course.

#### PAYMENT

Payment of fee must be made **PRIOR** to  
commencement of the programme.

Crossed cheques should be made payable to  
“**CAMBRIDGE MANAGEMENT SDN  
BHD**” or bank-in payment to **Maybank  
Account No. 5-12389-117631**.

Please fax the bank-in slip with your  
company's name to 603-6259 5455 as proof  
of payment.

#### CANCELLATION

Once a registration is confirmed, no  
cancellation will be allowed. If the registered  
delegate is unable to attend, a substitute is  
allowed and please inform us in writing via fax  
or email. Confirmed delegate who failed to  
attend and last minute cancellation is liable for  
the entire fee of the training.

#### CONFIRMATION

You will receive an invoice indicating course  
fee and seminar date. Check it for accuracy.

#### DISCLAIMER

CAMBRIDGE MANAGEMENT reserves the  
right to change the speaker, date and to  
cancel the programme should circumstances  
beyond the company control arise.  
CAMBRIDGE MANAGEMENT also reserves  
the right to make alternative arrangements  
without prior notice should it be necessary to  
do so.

**“ALL TRAININGS ARE 100%  
HRDF CLAIMABLE UNDER  
SBL SCHEME”**